Request For Information (RFI)
My Tasks

Step 1: Click Notification Bell

Step 1: Click My Tasks and select Tasks

Step 2: Click Review to select the RFI
### Request for Information RFI-PRJ-152

The Federal Emergency Management Agency (FEMA) has reviewed the documentation you provided to support your disaster damage. Upon review of the information you have provided, some additional information or clarification is requested. The detailed request is described below.

Please respond to this request as soon as possible, but no later than 9 days of receipt of this letter, to ensure continued processing of this subgrant.

### General Information

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>RFI #</td>
<td>RFI-PRJ-152</td>
</tr>
<tr>
<td>EVENT</td>
<td>4332DR-TX (4332DR)</td>
</tr>
<tr>
<td>DEADLINE</td>
<td>05/05/2018</td>
</tr>
<tr>
<td>RECIPIENT REGION</td>
<td>Region 7</td>
</tr>
<tr>
<td>APPLICANT</td>
<td>Glenville - PDMG0009 - 4332DR (4332DR-9)</td>
</tr>
<tr>
<td>PROJECT</td>
<td>[18088] DAC</td>
</tr>
</tbody>
</table>

### Instructions

1. **Step 1:** Expand **Additional Information** bar
2. **Step 2:** Scroll Down to **Line Items** bar

**Note:** The deadline to respond to the RFI
Upload Documents For RFI Request

Step 1: Expand Line Items bar

Step 2: Click Upload Line Document
Select RFI Specific Line Item

Step 1: Expand Line Items bar

Step 2: Click Options

Step 3: Click Upload RFI Line Document
Drag and drop a file, or click to box to select a file.
Line Item RFI Document Information

Step 1: Add Document Description

Step 2: Click Save
Line Item RFI Document Pending Upload

Click or Drag and Drop to upload additional documents

Edit or Remove uploaded document, if necessary

Click Upload Pending Documents
Confirm Line Document Upload

Step 1: Expand the **Documents** bar

Step 2: Confirm Uploaded Document

Step 3: Scroll to the top of the page
Submit RFI Response

The Federal Emergency Management Agency (FEMA) has reviewed the documentation you provided to support your disaster damage. Upon review of the information, additional clarification is requested. The detailed request is described below.

Please respond to this request as soon as possible, but no later than 9 days of receipt of this letter, to ensure continued processing of this subgrant.

General Information

- **RFI #:** RFI-PRJ-152
- **Deadline:** 05/05/2018
- **Status:** Pending Applicant Response
- **Event:** 4332DR-TX (4332DR)
- **Recipient Region:** Region 7
- **Applicant:** Glenville - PDMG0009 - 4332DR (4332DR - 9)
- **Project:** [18088] DAC

Additional Information

Provide FA Labor documents.

Contacts
Submit RFI Response Pop-Up Box

Click Yes