

Meeting Highlights



Training Council Meeting

November 21, 2013
1:30 PM – 3:30 PM
Executive Room #120

Attendees: Lisa Jones, David Nunley, Susan Traylor, Helen Norris, Serena Steele, Chas Keeley, Karen Kadar

1:30 PM Welcome by: David Nunley, Training and Exercise Supervisor

1:35 PM

- **General Exercise Discussion**
 - The Training & Exercise Planning Workshop (TEPW) is scheduled for 9 December 2013 in Room 204 at the Ohio EMA. Darren Price sent out an email (Nov 4) providing detailed information on the agenda and attendance requirements. Of special note, is that any county that is planning on using EMPG funds to support training should send a representative. Darren will send out additional information as the date of the workshop approaches.

 - **Spring Conference Update – Location: Doubletree Hotel, 175 Hutchinson Avenue, Columbus, Ohio 43235 from April 22-23, 2014, Topics, etc.**
 - We are still accepting recommendations for topics or speakers for the Spring Director's Conference. In addition to the previous recommendation (Walgreens) provided by Helen Norris, the United States Department of Agriculture (USDA) requested to conduct a follow-up to their presentation given at the Fall conference. Denney Tomcik has proposed the topic of response to a meteor or similar astronomical phenomenon such as was experienced in Russia. Potential presenters include experts from the Ohio State University (OSU) astronomy or geology departments. Other potential presenters include the Ohio Water and Wastewater Agency Response Network (WARN), who requested the opportunity to present, as well as the Ohio Emergency Management Liaison Officer(s) (EPLO) would like to present information regarding Defense Support of Civil Authorities (DCSA).
 - There was a discussion regarding the preference for scheduling the conference presentations in an "all main room environment" and reducing or eliminating the break-out sessions. There are advantages and disadvantages to both, but the "Main Room" concept provides the most efficient way to ensure that all the participants are provided with the opportunity of receiving the information. No final determination was made.
 - It was recommended to make the topic of "Best Practices" a recurring presentation at each conference. This provides the County Directors the opportunity to share and learn from each other's experiences. Highly recommended for the spring conference are Pam Broughton of Clermont County and Beth Nevel of Brown County to present information on their joint development of Long Term Recovery Plans.

 - **Monthly News Letter**
 - Distribution of the Monthly Training Newsletter will begin in January. The intention is to maximize the newsletter to provide information on upcoming training
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opportunities while reducing the volume of email sent out to the counties. Everyone is reminded that occasionally emergent training opportunities will occur and this information will require email notification outside of the regular newsletter.

- **Policy Update**

- Instructor Certification Policy

- The new policy was well received and the certification process is progressing. Currently almost 30 individuals submitted applications. In response to questions from the field, the Ohio EMA is currently preparing a request to the Ohio Ethics Commission for clarification on the issue of paying public employees to teach classes that occur outside of the employee's regular scheduled work hours.

- Training Application Policy

- An update to the policy was sent out (November 14) that included a form fillable version of the "Training Application".
 - Currently Ohio EMA has only received two (2) applications. Though we are still transitioning to this new policy, application submissions need to arrive at Ohio EMA no later than 60 days prior to the requested training date (s).

- **HAZMAT Training Update**

- Ohio EMA will now facilitate state provided HAZMAT training. Topics will include TOX medic, HAZMAT Awareness, HAZMAT Operations, HAZMAT Technician, HAZMAT Refresher, HAZMAT DECON Awareness, HAZMAT DECON operations, Rail Car Awareness, Rail Car Operations, Rail Car Advanced and HAZMAT IQ. Vendors that are locked in to provide the training are Wright State, Cleveland State, Ohio Fire Academy (OFA), Findlay University and HAZMATIQ. Susan Traylor is the State Training Officer that will facilitate these courses.
 - These courses are in addition to those that counties may present using their own HMEP funds.
 - Additional information such as detailed course descriptions, dates and locations will be sent out closer to the implementation of this change.

- **Website Changes**

- The Ohio EMA Training and Exercise website was recently re-designed to make it more user friendly. Future additions to the site include a "Forms" link where instructors may download and print standardized sign-in sheets, name tents and course evaluations. Coming soon is the list of certified instructors (name and courses only). Once training is requested contact information for the instructors will be sent to the hosting county.

- **CourseMill**

- An email was sent out today (12:47) to all users in Ohio EMA's CourseMill system. Ohio EMA is merging CourseMill systems with the Ohio Department of Public Safety Training Campus. This merger will reduce license / service costs while providing enhanced services such as the potential for on-line course delivery and a single point of service for multi-agency account holders (fire, EMS, and law enforcement).
 - The enrollment page may look a little different; however it is not expected to have a great effect on user accounts. Some users may need to change their password.
 - Detailed information is included in the email.

- **OH-230 Introduction to Emergency Management**

- This course is scheduled for 18-21 March at the Doubletree in Columbus. In preparation the course committee met yesterday, via conference call, to initiate changes based on feedback from last year's course. They will meet again on 16 Dec. to continue the course refinement.
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- **Lisa training Update**

- Lisa added a PER-304 Social Media For Natural Disaster Response and Recovery for Feb 2014. This course is provided by Hawaii.
- Lisa is finalizing the coordination for MGT-343 Ohio EMA Disaster Management of Water and Wastewater. The dates of 3-4 June are under consideration.
- MGT-366 Legal Issues in disasters is tentatively scheduled for May of 2014. This course is provided by the University of the District of Columbia and is designed to assist Directors in identifying potential legal issues and understanding their responsibilities and limitations in an emergency / disaster.
- The introduction to CAMEO course is scheduled for May 20-22. The CAMEO Advance course will occur later in the year (date not yet determined).
- Ohio EMA is working to determine the interest in offering the L550 COOP course.
- Ohio EMA is currently testing the GoToMeeting and GoToWebinar video conferencing programs for future use.

- **Next Training Council Meeting**

- **No Training Council meeting in December.**
- Future Training Council Meetings are scheduled for Jan 16th (face to face meeting), 20th February (conference call), and March 27th (face to face meeting). April is the Director's Conference so there is no meeting. May (date & means to be determined)