



Developing and Maintaining Local Emergency Operations Plans

Plan Development Tools



ORC & OAC

- The Ohio Revised Code requires local emergency management agencies within the state to develop and maintain an Emergency Operations Plan (EOP) (ORC 5502.26, .27. and .271).
- The Ohio Administrative Code, Rule 4501:3-6-01, requires each EMA to annually review and update its EOP.



A job is easier to do and the product will be better if you use the proper tools to build it.





Ohio's Plan Development Guidance

- Supplements the guidance found in FEMA's CPG- 101 (Comprehensive Planning Guide)
- Discusses how an Ohio County's EOP should be developed and evaluated
- Use both the federal and state guidance for plans development and maintenance
- Both are on-line and updated as needed

http://www.ema.ohio.gov/Documents/pdfs/plan_development_review_guidance.pdf



Plan Development Guidance

- Chapter One of the Ohio guidance gives an overview of the planning process.
- Provides local planners with guidance on how to develop and format their EOP.
- Includes a hyperlinked reference section to obtain additional planning information.

http://www.ema.ohio.gov/Documents/pdfs/plan_development_review_guidance.pdf



Plan Development Guidance

- Chapter Two of the Guidance contains a comprehensive checklist of essential planning elements, some unique to Ohio programs.
- The Checklist is a “working document” that the local planning team should use to develop a new plan or to evaluate an existing plan.
- It defines “Suggested” and “Recommended” planning elements that should be addressed by each emergency response program.



Plan Development and Review Guidance Checklist

- Used as a guide for what needs to be in your emergency operations plan
- Works with all plan formats
- Used in the annual review process
- Used to confirm that proper planning elements have been addressed
- The Checklist indicates what work remains to be addressed



We will use the checklist in an exercise later to evaluate an element of an Emergency Operations Plan.



Plan Development Tools

- Comprehensive Planning Guide (CPG) 101: Developing and Maintaining Emergency Operations Plans
<http://www.fema.gov/about/divisions/cpg.shtm>
- State and Local Guide (SLG) 101: Guide for All-Hazard Emergency Operations Planning – 1996 (Previous federal guidance that is worth looking at)
www.fema.gov/pdf/plan/slg101.pdf
- Debris Management Planning Guidance
http://ema.ohio.gov/Recovery_DebrisInfo.aspx
- Damage Assessment/Recovery Assistance Toolbox
[http://ema.ohio.gov/Recovery DAToolbox.aspx](http://ema.ohio.gov/Recovery_DAToolbox.aspx)
- Local Plan Development Assistance
<http://ema.ohio.gov/PlansBranch.aspx>
- Plan Development and Review Guidance for local Emergency Operations Plans
http://www.ema.ohio.gov/Documents/pdfs/plan_development_review_guidance.pdf



Primary Planning Tools

- DHS National Planning Scenarios
http://www.fema.gov/txt/media/factsheets/2009/npd_natl_plan_scenario.txt
- DHS Target Capabilities List
<https://www.llis.dhs.gov/docdetails/details.do?contentID=26724>
- State of Ohio Emergency Operations Plan (current plan)
http://www.ema.ohio.gov/EOP_Overview.aspx
- Strategic National Stockpile/TAR
<http://www.ema.ohio.gov/SNSGuidance.aspx>
- National Response Framework
<http://www.fema.gov/emergency/nrf/>



Primary Planning Tools (cont.)

- Ohio EMA Website – Guidance (Links to OH-235 course, etc.)
<http://www.ema.ohio.gov/>
- Lessons Learned Information Sharing <https://www.llis.dhs.gov/>
(National network of Lessons Learned and Best Practices for emergency response providers and homeland security professionals)
- Ohio's NIMS Implementation Guidance
<http://www.ema.ohio.gov/NimsGuidance.aspx>
- EOP NIMS Compliance
(Integrating the National Incident Management System into Local and Tribal Emergency Operations Plans and Standard Operating Procedures
(See checklists on pp. 3 and 12)
http://ema.ohio.gov/Documents/pdfs/NIMS/Integrating_NIMS_into_LOCAL_EOP.pdf



After a break, we'll talk about
"Courses of Action" during our
working lunch.