



# Ohio EMA Field Journal

Supporting Local Programs through Grants, Training, Exercising, Planning and Field Support

July 2015 - Issue 19

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## TRAINING UPDATE

The 2015 Fall Emergency Management Directors' Conference is now open for registration. You can find the complete brochure with details on how to register at:

<http://ema.ohio.gov/DirectorsConference.aspx>

This conference is open to all partners in preparedness.

This year's conference will be held at the State Patrol Academy on 17<sup>th</sup> avenue. Ohio EMA has presenters covering a myriad of topics including: updates from the newly formed EMA regions, Department of Public Safety Emergency Response Teams, Mutual Aid and the ShareOhio.gov program, and an overview of the Ohio Special Response Team Capabilities.

Also, all of the presentations from the 2015 Spring Directors' Conference can be found at the above link.



## NEW CDP Trainings

I am reaching out to all of you that I have worked with in the past, present, and planning for the future to announce a unique training opportunity coming in July to the CDP. This training event is a partnership between the Center for Domestic Preparedness (CDP) and the Federal Law Enforcement Training Center (FLETC) to deliver CDP courses and FLETC courses both culminating with an Integrated Capstone Event (ICE). Below are the links to learn more about each course including the two courses offered by FLETC including Basic Tactical Medical Training Program and Active Shooter Threat Training Program. The training week is July 26-August 1, 2015 but please use the links below to confirm dates and to register.

This is a very unique opportunity to participate in training sponsored by two prominent Federal Training Organizations. Feel free to contact me with questions.

July 26-August 1 (Week 44)

- **Program AR+ICE (BTMTP)** Basic Tactical Medical Training Program <http://cdp.dhs.gov/training/program/ar?i=1>
- **Program AQ+ICE (ASTTP)** Active Shooter Threat Training Program <http://cdp.dhs.gov/training/program/aq?i=1>
- **Program AI+ICE (LEPM, HOT-LE, LERA, VBIED)** Law Enforcement Protective Measures for CBRNE Incidents; Hands-On Training; Law Enforcement Response Actions for CBRNE Incidents; Vehicle-Borne Improvised Explosive Device Detection <http://cdp.dhs.gov/training/program/ai/?i=1>
- **Program RR+ICE (HCL)** Healthcare Leadership for Mass Casualty Incidents <http://cdp.dhs.gov/training/program/rr/?i=1>
- **Program SS+ICE (HERT)** Hospital Emergency Response Training for Mass Casualty Incidents <http://cdp.dhs.gov/training/program/ss/?i=1>

### For more information please contact:

Clay Calkins, Training Specialist  
Center for Domestic Preparedness  
Federal Emergency Management Agency (FEMA)  
U.S. Department of Homeland Security  
P.O. Box 5100, 61 Responder Drive  
Anniston, Alabama 36205  
Office: 256-231-0128

Website: <http://cdp.dhs.gov>

Center for  
Domestic  
Preparedness



FEMA



## GRANTS GALLERY

Have you been getting a few calls from the Preparedness Grants Branch lately after sending in your Cash Request? More than likely we spoke to you about your payroll documentation or the level of detail for your contracts and/or services. In order to help you understand what we may be looking for, we thought we would give you a brief rundown of both. (Though we don't mind hearing from you.)

For payroll, you put your hard work in now let's help get you reimbursed. We need specifically a copy of a timesheet signed by each employee and the EMA Director and a copy of a Payroll Ledger or Auditor's report that splits your payroll and benefits out by employee. If you or your staff are funded from multiple grants please indicate the amount of hours worked per grant on your timesheet and then show how you split up your payroll to account for only time worked towards EMPG. (Don't forget to take that fraction and multiply your benefits as well!)

For contracts, they must be allowable, allocable, and reasonable costs. These contracts must be procured correctly and we need to have documentation with your request concerning what good or service was delivered, the time period it was delivered by, the amount charged with an explanation of the charges, and the contract itself or the county resolution for the service if applicable.

If you have any questions please do not hesitate to contact us in the Preparedness Grants Branch or visit our website. <http://ema.ohio.gov/PreparednessGrantsBranch.aspx>

Don't forget, as we come to the close of the 2014 EMPG grant, keep in mind that all personnel that are paid by the grant need to participate in three required exercises! Also don't forget red and blue emergency response lights are not allowable through EMPG.





## EXERCISE UPDATE

### What is the Virtual Tabletop Exercise Program?

**Background:** The VTTX is a series of discussion-based Virtual Tabletop Exercises offered monthly by the Emergency Management Institute (EMI). In FY 2015, the VTTX program partnered with over 400 community-based groups to train over 5,000 participants through these four-hour training events.

**General:** EMI conducts a series of VTTX using a video teleconference platform to reach community-based training audiences around the country and provide a virtual forum for disaster training. The VTTX process involves key personnel from the emergency management community of practice reviewing a pre-packaged set of exercise materials then convening for a four-hour tabletop exercise discussing a simulated disaster scenario with a total of 10-15 sites. The event allows the connected sites to assess current plans, policies and procedures while learning from the other connected sites as they provide their perspective and practice facing a similar situation. A Video Teleconference (VTC) system is required for participation. There is no cost for this program.

**Target Audience:** The VTTX is limited to 10-15 remote "participating" sites per event due to time constraints. The program also allows for some additional "observation" sites for each event to become familiar with the VTTX process. The VTTX is designed for a community-based group of 10 or more whole community representatives from your local Emergency Management Community of Practice (Federal, tribal, state, local, whole community, business and volunteer groups). The VTTX program is designed for a "community-based" group (not individual participation) of personnel from federal, local or state emergency management organizations with representation from all Emergency Management disciplines - public safety, public works, public health, health care, government, administrative, communications, military, private sector, non-governmental, and other whole community partners.

**Participation Requirements:** The VTTX will be limited to approximately 15 locations per exercise. Participants must have an appropriate site equipped with VTC capability (not web-based) that can access the Federal Emergency Management Agency (FEMA) VTC site (connection information will be provided by EMI). Participating locations will be responsible for local exercise logistics, and should designate an exercise coordinator to implement the logistical requirements for the exercise. In addition, the location must provide a person capable of facilitating the on-site portion of exercise. Electronic copies of the related exercise materials (Situation Manual) will be provided in advance by EMI.

**Goals:** This virtual tabletop exercise will enable the participants to exercise their knowledge, skills, and abilities needed to effectively conduct all-hazards emergency mitigation, response and recovery.

- 1) Prepare participants for a designated hazard or disaster affecting their community.
- 2) Enable participants to better coordinate their response operations with counterparts from local governments, other state governments, Federal agencies, private sector organizations, and nongovernmental agencies.
- 3) Provide a virtual, education environment to exercise and enhance critical response and recovery tasks.

**Exercise Location:** Hosted from EMI and connected to remote sites via a FEMA video teleconference bridge.

**Exercise Length:** 4 Hours. Start time is 12:00 P.M. EST and end time is 4:00 P.M. EST.

**Exercise Dates:** Monthly events and multiple offerings announced via a separate EMI Training Opportunity.

### Next VTTX Opportunity:

On **July 28, 29 and 30<sup>th</sup>, 2015**; the Department of Homeland Security will be hosting a Critical Incident Stress Management (CISM) Virtual Table Top Exercise (VTTX). This VTTX is going to be set as a seminar focused only on CISM and titled "**The Psychology of Disaster: Managing Behavioral Issues in Disasters and Providing Crisis Support**" [1176 - Training Opportunity - V-0036 - Virtual Tabletop Exercise Series \(VTTX\) CISM](#)

### To Apply:

Locations interested in participating in the VTTX series should submit an email request to participate in the seminar to Doug Kahn at [douglas.kahn@fema.dhs.gov](mailto:douglas.kahn@fema.dhs.gov), phone (301) 447-7645, with preferred date of participation. Your email is your program application. When applying, please provide a central point of contact from your organization to work all VTTX issues. Each location will receive a notice from EMI and will be provided with relevant logistical information and exercise materials to set up and facilitate the exercise locally.

### VTTX Program Information:

For a complete listing of all the FY15 VTTX dates and scenarios please check our homepage at: <http://www.training.fema.gov/Programs/emiVTTX.aspx>

For FY16 VTTX dates and scenarios: [1178 - Training Bulletin - VTTX Program 2016](#)

**For more information about the VTTX or other exercise opportunities please contact your State Exercise Officer, Keven Clouse, 614.889.7163, [kclouse@dps.ohio.gov](mailto:kclouse@dps.ohio.gov)**



UPCOMING TRAINING

1	ICS-300 Intermediate ICS	July 13 – 15, 2015	Stark County
2	ICS-400 Advanced ICS	July 14 – 15, 2015	Fulton County
3	G290 & G291 Basic Public Information Officer Series	July 14 -16, 2015	Medina County
4	ICS-400 Advanced ICS	July 15 – 16, 2015	Stark County
5	ICS-300 Intermediate ICS	July 18, 19 & 25, 2015	Medina County
6	MGT-409 Community Healthcare Planning and Response to Disasters	July 21 – 22, 2015	Ohio EMA
7	G361 Flood Fight Operations	July 22 – 24, 2015	Franklin County
8	ICS-400 Advanced Course	July 23 – 24, 2015	Athens County
9	ICS-400 Advanced Course	July 25 - 26, 2015	Medina County
10	MGT-323 Instructor Development Workshop	August 4 – 6, 2015	Ohio EMA
11	ICS-300 Intermediate ICS	August 8 – 9, 2015	Stark County
12	L-965 Resource Unit Leader	August 18-21, 2015	Ohio EMA
13	L-970 Supply Unit Leader	August 25-28, 2015	Ohio EMA
14	ICS-400 Advanced Course	August 26 – 27, 2015	Miami County
15	MGT-324 Campus Emergencies Prevention, Response and Recovery	September 1 – 2, 2015	Ohio EMA
16	L205 (G270.4)Recovery from Disaster : The Local Government Role	September 9 – 11, 2015	Ohio EMA
17	G191 ICS/EOC Interface Course	September 15, 2015	Stark County
18	G288 Local Volunteer & Donations Mgmt & G489 Mgmt of Spontaneous Volunteers	Sept. 16-18, 2015	Ashtabula County
19	G290 & G291 Basic Public Information Officer Series	September 16-18, 2015	Fairfield County
20	G108 Community Mass Care	Sept. 17-18, 2015	Cuyahoga County
21	ICS-400 Advanced ICS	September 19-20, 2015	Stark County
22	ICS-300 Intermediate ICS	September 21 - 23, 2015	Franklin County
23	ICS-300 Intermediate ICS	September 22 – 24, 2015	Hamilton County
24	ICS-400 Advanced ICS	September 23 – 24, 2015	Franklin County
25	ICS-300 Intermediate ICS	September 28 – 30, 2015	Fairfield County
26	G290 & G291 Basic Public Information Officer Series	October 13 -15, 2015	Fulton County
27	L962 Planning Section Chief (PSC)	October 19 - 22, 2015	Ohio EMA
28	ICS-400 Advanced ICS	October 22 – 23, 2015	Hamilton County
29	L146 Homeland Security Exercise and Evaluation Program	October 27 - 29, 2015	Jackson County
30	L-964 Situation Unit Leader Course (Position Specific)	November 2 – 6, 2015	Cuyahoga County
31	G393 Mitigation for Emergency Managers	November 17-19, 2015	Ohio EMA
32	ICS-400 Advanced ICS	January 18 – 19, 2016	Fairfield County
33	L146 Homeland Security Exercise and Evaluation Program	January 26 - 28, 2016	Hamilton County

Public Safety Training Campus



Ohio EMA Training and Exercise



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