



**OHIO DEPARTMENT
OF PUBLIC SAFETY**
EDUCATION • SERVICE • PROTECTION

Administration
Bureau of Motor Vehicles
Emergency Management Agency
Emergency Medical Services Division
Office of Criminal Justice Services
Ohio Homeland Security
Ohio Investigative Unit
Ohio State Highway Patrol



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DATE: June 1, 2010

TO: All Ohio EMA Staff
All County Directors

FROM: Nancy J. Dragani, Executive Director

SUBJECT: **Training Catalog for July 1, 2010 - June 30, 2011**

I am pleased to present the Ohio Emergency Management Agency Training Catalog for July 1, 2010 through June 30, 2011.

The importance of training and professional development cannot be emphasized enough. The better we are trained, the better we can serve the citizens of the state of Ohio. I encourage each of you to take advantage of our courses as a means to broaden your knowledge base or refresh seldom used or practiced skills.

If you have any questions concerning any of the course offerings, have unmet training needs or suggestions about how we can make our training program better, please contact the training section at the Ohio Emergency Management Agency (614) 889-7168 or (614) 799-3660/3680.

NJD:pj

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."

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MISSION STATEMENT:

To coordinate activities to mitigate, prepare for, respond to, and recover from disasters.

Established under Chapter 5502 of the Ohio Revised Code, the Ohio Emergency Management Agency (Ohio EMA) is the central point of coordination within the state for disaster response and recovery. More specifically, the ORC designates the executive director of the Ohio EMA as the state coordinator during emergency response and stipulates that he/she “shall coordinate all activities of all agencies for emergency management within the state; shall maintain liaison with similar agencies for emergency management within the state; shall maintain liaison with similar agencies of other states and of the federal government; shall cooperate with those agencies subject to the approval of the governor; and shall develop a statewide emergency operations plan that shall meet any applicable federal requirements for such plans.”

Effective emergency management systems are a tiered effort. When an emergency exceeds the capacity of local government, they request the assistance of the state through the State of Ohio Emergency Operations Center, maintained and operated by Ohio EMA, and staffed by state agencies and non-governmental organizations. If an emergency response exceeds the capacity of the state, the governor requests assistance from the president through the Federal Emergency Management Agency (FEMA).

The primary focus of the agency, when not in response or recovery mode, is to ensure the state and the 11 million citizens residing in it, are prepared to respond to an emergency or disaster and to lead mitigation efforts against the effects of future disasters. Those preparedness activities include education, training, planning, exercising and improving communications to ensure Ohio’s readiness to respond to future emergencies and disasters.

The Ohio Emergency Management Agency has conducted operations from the State Emergency Operations Center/Joint Dispatch Facility, located at 2855 West Dublin Granville Road in Columbus since October 1994.

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Directions

Directions to EMA from the East:

Take I-70 West to I-71 North to I-670 West to SR 315 North to SR.161 or Dublin Granville Road. Turn left (West) off SR 315 onto West Dublin Granville Road. Follow West Dublin Granville Road approximately two miles until you see the National Guard Armory on your left. Turn left to Ohio EMA

Directions to EMA from the South:

Take I-71 North to SR 315 North to SR.161 or Dublin Granville Road. Turn left (West) off SR 315 onto West Dublin Granville Road. Follow West Dublin Granville Road approximately two miles until you see the National Guard Armory on your left. Turn left to Ohio EMA

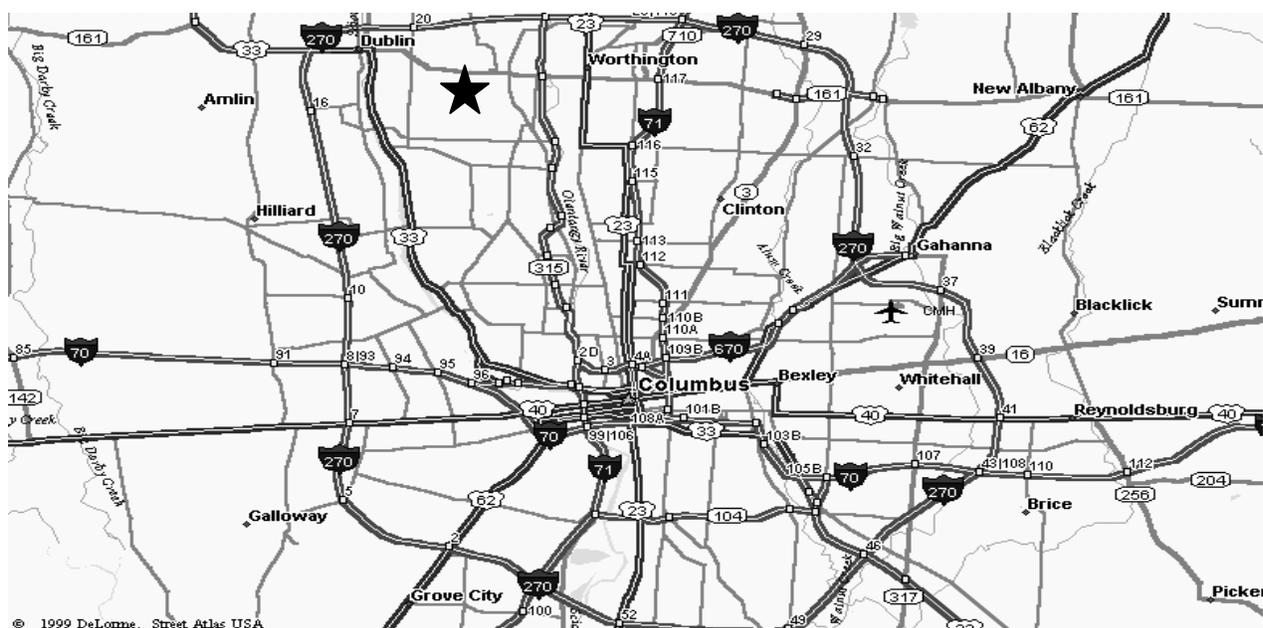
Directions to EMA from the West:

Take I-70 East to SR 315 North to SR 161 or Dublin Granville Road. Turn left (West) off SR 315 onto West Dublin Granville Road. Follow West Dublin Granville Road approximately two miles until you see the National Guard Armory on your left. Turn left to Ohio EMA

Take I-270 to Sawmill Road South to SR 161 or Dublin Granville Road. Turn left (East) onto West Dublin Granville Road. Follow West Dublin Granville Road approximately one mile until you see the National Guard Armory on your right. Turn right to Ohio EMA

Directions to EMA from the North:

Take I-71 South to 270 West to SR 315 South to SR 161 or Dublin Granville Road. Turn right (West) off SR 315 onto West Dublin Granville Road. Follow West Dublin Granville Road approximately two miles until you see the National Guard Armory on your left. Turn left to Ohio EMA



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GENERAL

The Ohio Emergency Management Agency (EMA) training section administers an emergency management training program that offers a wide variety of courses for students. This year Ohio EMA will offer a variety of courses in the Ohio EMA classroom as well as a number of courses at locations around the state.

Ohio EMA training also works with the Federal Emergency Management Agency (FEMA) Emergency Management Institute (EMI) to schedule students for training in Emmitsburg, Maryland and the U.S. Department of Homeland Security (DHS) for training at their consortium schools and local delivery in the state.

WHAT'S NEW

There are a number of exciting new training projects and initiatives underway at Ohio EMA.

- The Ohio EMA training section has acquired a new more robust learning management system that will offer more training features for students. A key feature will be an online training capability that will allow students to take select courses via the Internet. Students may notice a difference in the appearance and functionality of the Ohio EMA training website beginning in July 2010. Anyone experiencing problems or with questions should contact the Ohio EMA training section.

- Ohio EMA has collaborated with Cincinnati State Community and Technical College and Owens Community College to provide academic credit for select Ohio EMA courses. Along with their certificate of training, students attending and completing these courses will be given the option of receiving credit toward an Associate degree with either school at no charge. This credit is the same as that earned in a traditional college classroom. Individuals

interested should contact the Ohio EMA training section for more information.

ELIGIBILITY

Most of the courses listed in this training catalog are available to anyone involved or interested in emergency management or response at the local, state, or federal levels. Eligible attendees include public policymakers, emergency managers, response team leaders, first responders and volunteers from the public and private sectors.

REGISTRATION AND ACCEPTANCE

Ohio EMA Training

To register for an Ohio EMA course or to see a current list of available courses, a prospective student should visit the Ohio EMA training website, <http://ema.state.oh.us/training/>. To register for a course students must create a profile. Once a profile is created students may logon to the system and register for courses. If a student does not have access to the Internet or prefers to mail or fax a paper application, they may do so. An application is at Appendix D. Students wishing to register via the Internet but having trouble should call Ohio EMA training at (614) 799-3824 for assistance with registration. Course registration will generally close 10 working days prior to the course start date.

Priority for acceptance is normally first come first served. However, certain courses or circumstances may require an alternate priority for acceptance. In rare instances, this may result in a student being initially accepted and later moved to a waiting list.

Emergency Management Institute

To register for an EMI course, prospective students should send an application (FEMA form 75-5) to the state training officer via mail or fax. The Ohio EMA state training officer will check

the application for completeness and forward it to EMI. **Incomplete applications will be returned to the student.** EMI will notify the prospective student directly if they have been accepted, declined or wait-listed. Course listings and an application for EMI courses can be found at <http://www.fema.gov/training/>.

**Department of Homeland Security
Consortium Training**

To register for a DHS consortium course at one of their training sites, prospective students should send an application for the course to the state WMD training officer via mail or fax. The state WMD training officer will check the application for completeness and forward it to the respective training site for processing. The training site will notify the prospective student directly of their approval and course dates.

A course catalog listing all available DHS consortium courses can be found at <https://www.firstrespondertraining.gov>. A hard copy of the catalog may be requested by calling the DHS Grants & Training Helpline at 1-800-368-6498. The Helpline is staffed weekdays from 9:00 a.m. to 6:00 p.m. EST.

Consortium Training Sites

Center for Domestic Preparedness (CDP)
<http://cdp.dhs.gov>

The CDP provides hands-on specialized training to state and local emergency responders in the management and remediation of WMD incidents. Located at the former home of the U.S. Army Chemical School, Fort McClellan, the CDP conducts live chemical agent training for the nation's civilian emergency response community. The training emergency responders receive at the CDP provides a valid method for ensuring high levels of confidence in equipment, procedures and individual capabilities.

New Mexico Institute of Mining and Technology (National Energetic Materials Research and Testing Center) (NMIMT)
<http://www.emrtc.nmt.edu>

NMIMT offers live explosive training including the use of field exercises and classroom instruction. NMIMT is the lead NDPC partner for explosives and firearms, live explosives, and incendiary devices training.

Louisiana State University (LSU) (Academy of Counter-Terrorist Education)
<http://www.ncbrt.lsu.edu>

LSU provides training to law enforcement agencies and focuses its efforts on the delivery of the Emergency Response to Terrorism: Basic Concepts for Law Enforcement Course, and the development and delivery of the Emergency Response to Domestic Biological Incidents Course.

Texas A&M University (National Emergency Response and Rescue Training Center)
<http://teexweb.tamu.edu/>

Texas A&M delivers a set of courses to prepare state and local officials for the threat posed by weapons of mass destruction. Courses are developed and designed to provide each specific segment of the emergency response community with the tools needed to accomplish its role in the event of a WMD incident. Additionally, Texas A&M has developed an Interactive Internet WMD Awareness Course for emergency responders. Texas A&M also provides technical assistance to state and local jurisdictions in the development of WMD assessment plans.

U.S. Department of Energy's Nevada Test Site (National Exercise, Test, and Training Center) (NTS)
<http://www.nv.doe.gov/default.htm>

NTS conducts large-scale field exercises using a wide range of live agent stimulants as well as

explosives. NTS develops and delivers a Radiological/Nuclear Agents Course.

COST

Ohio EMA Training

There is no charge for tuition or materials. Lodging is also provided for select courses. For those courses in which lodging is provided students must travel more than 45 miles from both their home and headquarters or office to be authorized lodging. Students attending a one-day course may be authorized lodging the night prior to the course only. Students attending multiple day courses may be authorized lodging each night except the last day of the course. No other costs (e.g. travel, meals, per diem) are provided by the State. Lodging is not provided for students traveling from out of state, foreign students or students from federal agencies.

Students should check the course announcement and Ohio EMA training website to determine if lodging will be provided. Once accepted into a course students are required to contact the hotel directly to confirm their reservation. Hotel information can be found on the course announcement, the Ohio EMA training website at <http://ema.state.oh.us/training/> or by calling (614)799-3680. For those courses in which lodging is provided, the Ohio EMA will direct bill the hotel for the student's lodging only. All incidentals (e.g. room service, in room movies, etc) are the student's responsibility.

EMI Courses

There are no tuition fees for EMI courses. All instruction, course materials, and housing (for most participants) are provided at no cost. Most participants from private industry or contractors to state, local, or tribal governments must pay their own transportation and lodging fees. All participants are responsible for the cost of

cafeteria meals provided and for personal incidental expenses.

Stipend reimbursement is limited to three trips for each participant per fiscal year. Students must purchase a 21-day pre-purchased, nonrefundable ticket for round-trip transportation by common carrier (economy, coach class or less). If a student chooses to drive, they will be reimbursed the current privately owned vehicle (POV) federal mileage allowance or the state ceiling whichever is less.

DHS Consortium Courses

There are no tuition fees for DHS consortium courses. Additionally, DHS either provides or reimburses student travel, lodging and meal expenses for the duration of the course. Each consortium site has a policy for student expense reimbursement. Students interested in attending a DHS consortium course should contact the state WMD training officer for information on reimbursement policies of the course they wish to attend.

DHS Local Delivery Courses

There are usually no tuition fees for locally delivered DHS courses and the training provider usually provides all course materials at no cost as well. Jurisdictions wishing to host a DHS course must provide a suitable training location.

CANCELLATION POLICY

Student

Students wishing to cancel a registration must notify the Ohio EMA training office no later than two weeks prior to the start of class. Students failing to cancel their registration will be considered a no-show and their transcript will be clearly marked as course failure due to no-show.

It is also the student's responsibility to contact the hotel to cancel their reservation prior to the scheduled arrival date. State fiscal policy prohibits payment for unused rooms. Students failing to cancel their hotel reservation will be required to pay for rooms that are not cancelled.

Ohio EMA Training

In the event Ohio EMA training cancels a course, Ohio EMA training will contact all students to advise them of the cancellation within one working day of course cancellation. Students are not required to cancel lodging reservations for courses cancelled by Ohio EMA training and will not be charged any hotel cancellation fees or fines.

ATTENDANCE AND CONDUCT

Student Conduct and Dress

Students are expected to conduct themselves in a professional manner at all times while in class and are expected to dress appropriately. As a general rule, business casual or casual dress in good taste is appropriate. Students displaying a nonprofessional or disruptive behavior will be dismissed from the course and may be barred from attendance at any future Ohio EMA course.

Attendance Policy

Students are expected to arrive on time and attend all sessions or blocks of instruction for the course they are attending. Selective attendance and late arrival is a deterrent to individual learning and a disruption to other students. Late arrival or any absence from class may result in the student being dismissed from the course.

Academic Honesty

Any student displaying academic dishonesty will be dismissed from the class and barred from

attendance at any future Ohio EMA course. Examples of academic dishonesty include:

- Cheating on an exam or quiz.
- Plagiarizing or claiming another's work as your own.
- Obtaining, copying and/or distributing a course test in advance of a course.

Attendance/Cancellation (EMI Courses)

Students attending courses at EMI are expected to attend all sessions of each course, seminar, or workshop. Those who do not attend all sessions will not receive course completion certificates and will not be reimbursed under the Student Stipend Program.

TRAINING RECORDS AND TRANSCRIPTS

Attendance at all Ohio EMA courses is recorded in the training database and records of all training, including course attendance rosters, are maintained on file for seven years. Students may have non-Ohio EMA (Department of Homeland Security, Emergency Management Institute, etc) courses recorded on their transcript by submitting proof of completion to the Ohio EMA training section and requesting that they be included on their transcript.

Students can access their transcript by logging on to the Ohio EMA training website and clicking on the transcript link. Students may also request a copy of their transcript by sending a written request to the Ohio EMA training section.

PROFESSIONAL DEVELOPMENT SERIES

The Professional Development Series (PDS) consists of seven courses that provide a well-rounded set of fundamentals for those in the emergency management profession. All seven PDS courses are offered online via Independent

Study at EMI's website:
<http://www.training.fema.gov/emiweb/PDS>

Students taking the courses in the classroom must take the online test for the independent study version of the course to receive credit for the equivalent EMI independent study course. Tests for a course can be accessed and completed via the EMI independent study website without completing the online course.

ADVANCED PROFESSIONAL SERIES

The ability to perform essential work in a disaster requires skills in emergency operations and management. These skills may be developed through this series of courses that offer "how to" training focused on practical information. This series emphasizes applied skills in disaster operations, alongside of and building on Professional Development Series management and coordination skills.

The original Advanced Professional Series (APS) course lineup was established to motivate and challenge students to continue emergency management training. Courses address top skills for performing emergency management and disaster duties. Most APS courses are classroom courses.

Required Courses

G775 EOC Management and Operations

G191 Incident Command System/Emergency Operations Center Interface

G250.7 Rapid Assessment Workshop

G270.4 Recovery from Disaster, the Local Government Role

G318 Mitigation Planning Workshop for Local Governments

Elective Courses

G288 Donations Management Workshop

G362 Multi-Hazard Emergency Planning for Schools

G197 Emergency Planning and Special Needs Populations

G202 Debris Management

G386 Mass Fatalities

G137 Exercise Program Manager

G361 Flood Fight Operations

G110 Emergency Management Operations Course for Local Governments

G408 Homeland Security Planning for Local Governments (formerly Terrorism Planning)

G108 Community Mass Care Management

G358 Evacuation and Re-entry Planning

G290 Basic Public Information Officers

G271 Hazardous Weather and Flood Preparedness

G272 Warning Coordination

E/L/G 146 or 147 HSEEP

IS703 NIMS Resource Management

Students must complete all five required courses and five of the 16 electives. Ohio EMA training will offer courses from this series to allow students to complete the requirements over a three-year period.

Certificate of Completion

Students who complete the five required courses and any five of 16 elective courses are eligible to receive the EMI Advanced Professional Series Certificate of Completion.

Certificate Request

Requests for the certificate of completion must be sent first to the Ohio EMA state training officer for verification. Include a copy of course certificates, the date and place the course was taken and the name of the course manager of each course completed.

COUNTY DIRECTOR TRAINING REQUIREMENT

Sections 5502.26, 5502.27, and 5502.271 of the Revised Code require each Director of an Emergency Management Agency for a political subdivision to pursue a professional development program in accordance with rules developed under section 5502.25 of the Revised Code. Directors appointed since June 1988 shall acquire training as defined by the Emergency Management Agency, including the following:

1. An introductory course for emergency management taught at the "Emergency Management Institute" at Emmitsburg, Maryland, an extension of the "Emergency Management Institute" at a state sponsored course or an equivalent course taught at an accredited university.
2. One course for emergency planning taught at the "Emergency Management Institute" at Emmitsburg, Maryland, an extension of the "Emergency Management Institute" at a state sponsored course or an equivalent course taught at an accredited university.
3. One course in exercise design taught at the "Emergency Management Institute" at

Emmitsburg, Maryland, an extension of the "Emergency Management Institute" at a state sponsored course or an equivalent course taught at an accredited university.

4. One course in disaster recovery taught at the "Emergency Management Institute" at Emmitsburg, Maryland, an extension of the "Emergency Management Institute" at a state sponsored course or an equivalent course taught at an accredited university.
5. A maximum of two refreshers or continuing education courses, annually, as may be necessitated by changes to law or programs administered by the executive director for emergency management.

Upon assuming the position of director of emergency management for a political subdivision, the individual shall complete, or have completed, the required courses within a three-year period from the date of appointment.

All courses except G270.4 Recovery from Disaster the Local Government Role are offered via independent study at EMI's website, <http://www.training.fema.gov/emiweb/>.

Directors' Seminar (G200): This seminar is for county emergency managers, elected officials and other local and state officials. It provides an update on federal, state, and local emergency management and homeland security priorities, goals and programs and provides an opportunity for participants to get the latest updates on a broad range of timely and relevant subjects. The Ohio Administrative Code (OAC) mandates that all EMA directors attend two such seminars each year.

COURSE DESCRIPTIONS

This section contains a listing of all courses in the Ohio EMA curriculum with a brief description of each. Not all courses listed in this section are offered every year. For up-to-date course offerings or to register for a course, please visit the Ohio EMA training webpage at <http://ema.ohio.gov/training> or refer to the individual course announcement that is distributed prior to the start of each course. For questions about any of the courses listed here or for questions about registering, please call Ohio EMA training at (614)799-3680 or email EMATraining@dps.state.oh.us

Recovery

Debris Management G202

Course Description: This two-day course is provided to local/state personnel who are responsible for planning and/or implementing debris removal and disposal actions. This includes Public Works, Solid Waste Management, Engineering, Environmental Compliance, Public Information, Legal Affairs and Procurement/Contracting. For additional information, please view FEMA's website at:

www.fema.gov/r-n-r/pa/dmgtoc.htm.

Target Audience: Emergency Management, Litter Control/Recycling, Extension Agent, Solid Waste Management, Township Trustees, Sanitary Engineer, Law Enforcement, Soil/Water Offices, Natural Resources Conservation Service, County Engineer, Health Department, Public Works officials, County Sheriff, County/local Public Information Officers and County Prosecutor's office

Prerequisites: None

This is an "Elective" course in the Advanced Professional Series (APS) program.

Recovery from Disaster, the Local Government Role G270.4

Course Description: This two-day workshop is designed for local government disaster recovery professional (elected officials, city/county administrators, emergency management coordinators, public works directors, building inspectors, community planners, and unmet needs committee coordinators).

Target Audience: Emergency management, city and county administrators, community planners, building inspectors, and public works directors

Prerequisites: None

This is a "Required" course in the Advanced Professional Series (APS) program.

This course fulfills the county director training requirement to attend; "A disaster recovery taught at the "Emergency Management Institute" at Emmitsburg, Maryland, an extension of the "Emergency Management Institute" at a state-sponsored course or an equivalent course taught at an accredited university." As outlined in chapter 4501:3-5 Training, of the Ohio Administrative Code (OAC).

**Damage Assessment
G605**

Course Description: This eight-hour workshop discusses the damage assessment process, composition or membership of damage assessment teams and damage assessment criteria necessary to receive supplemental state or federal disaster assistance.

Target Audience: Emergency management, local officials and organized local damage assessment teams

Prerequisites: None

**Cost Documentation Workshop
G618**

Course Description: This four-hour workshop is designed to assist potential applicants with the cost documentation requirements of the Public Assistance Program. Also useful, similar format/same forms, for applicants compiling application packets for the State Disaster Relief Program.

Target Audience: The target audience includes workers in the field, record keepers and other personnel responsible for documentation who are representative of local/state governments or private non-profit organizations with facilities for emergency, medical, educational, utility custodial care or other types of facilities that provide a governmental type service open to the general public.

Prerequisites: None

Incident Command System/National Incident Management System (NIMS)

Introduction to the Incident Command System /National Incident Management System IS (ICS) 100/IS 700

Course Description: IS-100 and IS-700 are combined into a one-day course that provides an introduction to the Incident Command System (ICS) and provides the foundation for higher-level ICS. It describes the history, features and principles, and the organizational structure of the ICS. It also explains the purpose, principles, key components and benefits of the National Incident Management System (NIMS) and explains the relationship between ICS and NIMS.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Prerequisites: None

Basic Incident Command System /National Response Framework IS (ICS) 200/IS 800.B

Course Description: IS-200 and IS-800.B are combined into this two-day course that is designed to enable personnel to operate efficiently during an incident or event within the Incident Command System (ICS). ICS-200 provides training on and resources for personnel who are likely to assume a supervisory position within the ICS.

This course also introduces students to the National Response Framework (NRF), including the concept of operations upon which the plan is built, roles and responsibilities of the key players, and the organizational structures used to manage these resources.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Prerequisites: ICS-100, IS-700

Incident Command System Intermediate ICS-300

Course Description: This two and one-half day course covers organization and staffing, organizing for incidents and events, resource management, and air operations

Course Topics:

- ICS staffing and organization, including reporting and working relationships and information flow.
- Transfer of command.
- Unified Command functions in a multi-jurisdictional or multi-agency incident.
- ICS forms.
- Resource management.
- Interagency mission planning and procurement.

This course may be conducted in conjunction with ICS400.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health. Persons assuming ICS supervisory positions

Prerequisites: ICS-100, ICS-200 and IS-700

Incident Command System Advanced ICS-400

Course Description: This one and one-half day course expands upon the material covered in ICS-100 through G-300. G-400 focuses on large single-agency and complex multiagency/multijurisdictional incident response. The course addresses area command and staff issues, as well as the planning, logistical, and fiscal considerations associated with complex incident management and interagency coordination.

Course Topics:

- Command and General Staff.
- Deputies and assistants.
- Unified Command.
- Organizational relationships between Area Command, Unified Command, Multi Entity Coordination Systems, and Emergency Operations Centers (EOCs).

This course may be conducted in conjunction with ICS300.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health. Persons expected to perform in a management capacity in an area command/complex incident environment.

Prerequisites: ICS-100, ICS-200, ICS-300, and IS-700

**Incident Command
System/Emergency Operations
Center (ICS/EOC) Interface
G191**

This one-day course provides an opportunity for participants to begin developing an ICS/EOC interface for their community. The course reviews ICS and EOC responsibilities and functions and depends heavily on exercises and group discussions to formulate the interface.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

This is a "Required" course in the Advanced Professional Series (APS) program.

Prerequisites: ICS-100 and 200

**Incident Command System Train
the Trainer
L449**

This four day course prepares participants to deliver EMI's ICS-300, Incident Command System (ICS) for Expanding Incidents; ICS-400, Advanced Incident Command System (ICS) Command and General Staff – Complex Incidents; and the Incident Command System/Emergency Operations Center (ICS/EOC) Interface (G-191).

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, public health, others who may be called upon to train ICS courses

Prerequisites: ICS-100, ICS-200, ICS-300, ICS-400, IS-700, and IS-800. NOTE: Applicants must have taken the EMI, U.S. Department of Agriculture, National Fire Academy (NFA), or National Wildfire Coordinating Group (NWCG) ICS courses. Other ICS courses must be consistent with the ICS objectives prescribed by the National Integration Center (NIC). Applicants who have taken the prerequisite courses through a source other than those listed above must contact the Ohio EMA training and Exercise Section prior to enrolling.

Applicants must have served as Incident Commander (IC), or on Command or General Staff positions on incidents longer than one operational period (or requiring a written incident action plan) and involving multiagency coordination.

Planning

Emergency Planning and Special Needs Populations G197

Course Description: The goals of this three-day course are to raise awareness of and commitment to planning for special needs populations and provide personnel who are responsible for emergency planning with an understanding of the special needs' populations and with the skills and knowledge required to develop and implement sound plans.

Upon completing this course, the students should be able to:

- Define special needs populations at the local level.
- Identify appropriate resources to assist in planning for special needs' populations.
- Identify capabilities and limitations of the special needs network.
- Define key terms related to special needs planning.
- Describe the special needs considerations in all phases of comprehensive emergency management.
- Identify the relationship between special needs planning and the community Emergency Operations Plan.
- Identify basic components of a special needs plan.

Target Audience: Emergency management, special needs' agencies, health care providers, emergency medical services, VOAD, public information, fire, public works, and private industry.

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

Emergency Planning G235/IS 235

Course Description: This course is designed to prepare planners to use the standard terminology and concepts of a properly structured Emergency Operations Plan in the planning process, hazard analysis, the basic plan, annexes, appendices, and implementing instructions. This course offers training in the fundamentals of the emergency planning process, including the rationale behind planning.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, and public works

This is a Professional Development Series (PDS) course.

Prerequisites: None

**Evacuation and Re-entry
Planning
G358**

Course Description: This two-day course is designed to provide participants with knowledge and skills needed to design and implement an evacuation and re-entry plan for their jurisdictions. It uses a community's vulnerability analysis and evacuation plan. It also addresses evacuation behavior and recommends methods to make evacuation and re-entry more efficient.

This course does not address the decision to evacuate or re-enter.

Target Audience: Emergency management, planners, and persons responsible for evacuation planning.

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

**Multi-Hazard Planning for Schools
G362**

Course Description: This two-day course will provide participants with the basic information and tools needed to develop effective plans for the wide array of potential emergencies that schools may face.

Participants completing the course will be able to explain the importance of effective planning to others and lead individuals in their schools and community through the process of developing an effective multi-hazard program.

Target Audience: Emergency management, fire, law enforcement, education professionals

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

Homeland Security Planning G408

Course Description: This course teaches participants to evaluate, revise, or develop a homeland security appendix to their jurisdiction's existing Emergency Operations Plan (EOP). The course addresses such key issues as vulnerability analysis and command and control for homeland security events. In keeping with recommendations of the Gilmore Commission, this course builds on existing emergency response systems as articulated by the local EOP.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: Participants should have a working knowledge of emergency planning, the Incident Command System (ICS) and/or emergency operating center (EOC) operations.

Severe Weather

Hazardous Weather and Flood Preparedness G271

Course Description: This three-day course was developed by the National Weather Service (NWS) and FEMA with input from many states and local emergency managers. It is intended to help to promote a more proactive response to weather and flooding hazards through close coordination between emergency management and NWS.

This course covers:

- how the basic elements of weather can combine to create potential hazards in an area;
- weather forecast products and how to interpret them and;
- anticipating hazardous weather for planning, warning and response purposes.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, elected officials.

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

Warning Coordination G272

Course Description: This one and one-half day course was produced in partnership with the NWS.

Every year the United States experiences more severe weather than any other country in the world. In order to reduce deaths, injuries, and property losses, emergency managers must work closely with the NWS and the news media to provide effective warnings that can be received and understood by people at risk. This course is intended to help facilitate that process.

Course topics include the social dimensions of warning response, developing an effective community warning process and working with the news media to create a weather warning partnership. In addition to lecture and discussion, the course includes case studies and exercises.

Target Audience: Emergency management

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

**Flood Fight Operations
G361**

Course Description: This course was designed to provide specific information on river flooding. Other types of floods; such as, flash floods, flooding related to ice jams or packs, and floods on alluvial fans, present unique problems that are beyond the scope of this program. However, there are similarities between all of these floods and persons dealing with these and other unique flood hazards can still benefit from the information presented in this program.

Target Audience: Emergency management, public works, elected officials

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

Ohio Revised Code

Introduction to Emergency Management in Ohio G230

Course Description: This four-day course provides new emergency managers, emergency management staff and local officials with the fundamental principles and practices of emergency management and provides a framework for the future professional growth of every emergency manager and responder. This course is designed to provide a basic framework of understanding of emergency management and homeland security in Ohio.

This course fulfills the county director training requirement to attend: "An introductory course for emergency management taught at the "Emergency Management Institute" at Emmitsburg, Maryland, an extension of the "Emergency Management Institute" at a state-sponsored course or an equivalent course taught at an accredited university," as outlined in chapter 4501:3-5, Training, of the Ohio Administrative Code (OAC).

Target Audience: Emergency management

Prerequisites: IS-230, Principles of Emergency Management

Exercise Design G139

Course Description: This four-day course is designed for exercise staff to acquire fundamental knowledge and skills necessary to develop, conduct, evaluate, and follow-up basic activities and exercises, including exercise orientations, drills and tabletop exercises. The content addresses the fundamental requirements of an overall exercise program and its components.

This course fulfills the county director training requirement to attend: "A course in exercise design taught at the "Emergency Management Institute" at Emmitsburg, Maryland, an extension of the "Emergency Management Institute" at a state-sponsored course or an equivalent course taught at an accredited university," as outlined in chapter 4501:3-5, Training, of the Ohio Administrative Code (OAC).

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, public health, public information, VOAD, private industry

Prerequisites: The participant must have completed IS-120, An Orientation to Community Disaster Exercises and IS-139, Exercise Design

Recommended: The participant should have some knowledge of emergency management operations and exercises.

This is a Professional Development Series (PDS) course.

WMD/Terrorism**Introduction to the CAMEO Suite
PER229**

Course Description: This course is delivered by the LSU National Center for Biomedical Research and Training (NCBRT) and provides performance-level training on the CAMEO suite to emergency response personnel, principally by training representatives of local and state agencies who respond to intentional acts; natural occurrence; or accidental events.

Prerequisites: None.

Target Audience: Emergency management, fire, law enforcement

Recommended: Basic personal computer skills and knowledge, familiarity with databases, spreadsheets and digital mapping is preferred.

**Computer-Aided Management of
Emergency Operations (CAMEO)
(Advanced)
MGT320**

Course Description: This course is delivered by the LSU NCBRT. The objectives of the course are to review the basic elements for the CAMEO programs (CAMEO, ALOHA, and MARPLOT), and discuss how they can be used to enhance local WMD emergency planning and response plans. Develop recommendations for addressing anticipated problems and issues in the development and use of CAMEO as a tool in state and local WMD planning and response activities and explain the value of using CAMEO as a decision-support system. Describe four potential scenarios for terrorist attacks in communities within the United States; examine the nature and characteristics of the Routes Module in CAMEO and discuss how this information can assist in community hazards analysis of WMD threats; review the nature and characteristics of the Special Locations, Contacts, and Resources Modules in CAMEO and explain how they could be used to enhance emergency planning, response, and recovery efforts associated with WMD threats; create a community profile using MARPLOT; as a part of the community vulnerability assessment process, the profile must explain how the community is characterized by its property, geography, infrastructure, demographics, and resources; explain the purpose, characteristics, and limitation of ALOHA and its uses in WMD emergency response, recovery and planning activities.

Prerequisites: Completion of an Awareness-level course

Professional Development Series

Courses in the Professional Development Series (PDS) are available online as independent study at <http://training.fema.gov/IS/crslst.asp>. PDS courses taught in the classroom will be designated with a “G” in the course number and students will receive an Ohio EMA training certificate. Students wishing to receive credit from FEMA toward the PDS certificate must also take the online test for the independent study version.

Decision-Making and Problem Solving G241

Course Description: Being able to make decisions and solve problems effectively is a necessary and vital part of the job for every emergency manager, planner and responder. This course is designed to improve your decision-making skills. It addresses:

- The decision-making process.
- Decision-making styles.
- Attributes of an effective decision-maker.
- Ethical decision-making and problem solving.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Prerequisites: None

Effective Communications G242

Course Description: Being able to communicate effectively is a necessary and vital part of the job for every emergency manager, planner and responder. This course is designed to improve your communication skills. It addresses:

- Basic communication skills.
- How to communicate in an emergency.
- How to identify community-specific communication issues.
- Using technology as a communication tool.
- Effective oral communication.
- How to prepare an oral presentation.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Prerequisites: None

Leadership and Influence G240

Course Description: Being able to lead others -- to motivate them to commit their energies and expertise to achieving the shared mission and goals of the emergency management system -- is a necessary and vital part of the job for every emergency manager, planner and responder. This course is designed to improve your leadership and influence skills. It addresses:

- Leadership from within.
- How to facilitate change.
- How to build and rebuild trust.
- Using personal influence and political savvy.
- Fostering an environment for leadership development.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Prerequisites: None

Developing and Managing Volunteers G244

Course Description: This course is for emergency managers and related professionals working with all types of volunteers and coordinating with voluntary agencies. The course provides procedures and tools for building and working with voluntary organizations. Topics include:

- Benefits and challenges of using volunteers.
- Building a volunteer program.
- Writing job descriptions.
- Developing volunteers through recruitment, placement, training, supervision and evaluation.
- Coordinating with voluntary agencies and community-based organizations.
- Special issues including spontaneous volunteers, liability and stress.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, VOAD, public works, public health

Prerequisites: None

Advanced Professional Series

Most of the Advanced Professional Series (APS) of courses must be taken in the classroom. Several of the courses have a corresponding independent study version; however, the independent study version does not count toward completion of the APS. The exception to this is IS-271, Anticipating Hazardous Weather, which can substitute for G271 Hazardous Weather and Flood Preparedness, IS-775, EOC Management and Operations which can substitute for G775, EOC Management and Operations and IS-703, NIMS Resource Management.

Community Mass Care Management G108

Course Description: The goal of this two-day course is to equip emergency management staff and voluntary agency personnel with the knowledge and skills necessary to perform as effective mass care coordinators in a broad range of disaster situations. The course covers how to assess and size up mass care needs; how to plan for mass care; recruitment, training, and exercises for mass care personnel; and actions to take in short-term and long-term mass care operations. At the end of the course, students should be able to:

- Describe how effective planning facilitates a timely response to victims' needs when a disaster strikes.
- Identify the factors in their communities that affect mass care planning.
- Identify the resources required to meet the community's mass care needs.
- Develop an annex to the local EOP that addresses community mass care needs.
- Describe the long-term mass care issues that can arise in the aftermath

of a disaster and how to respond to them.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, public health, VOAD

Prerequisites: None

This is a "Required" course in the Advanced Professional Series (APS) program.

**RAPID Assessment Workshop
G250.7**

Course Description: This one-day workshop provides communities with a Resource Guide and Facilitator's Guide that can be used when developing the plan and procedures for rapidly and efficiently collecting disaster intelligence immediately following a disaster. This intelligence is used to prioritize response activities, allocate available resources and specifically request resources from other sources to save and sustain lives.

Target Audience: Any community working to improve its disaster intelligence collection procedures

Prerequisites: None

This is a "Required" course in the Advanced Professional Series (APS) program.

**Local Volunteer and Donations
Management
G288**

Course Description: This one-day workshop addresses the planning consideration and operational requirements for an effective donations management system at the local level. A special emphasis is put on the important of collaborative partnerships between local government, voluntary agencies, and community organizations as the key to success in volunteer and donations management.

Target Audience: Emergency management, any others with responsibility to oversee, coordinate and/or assist with the state and local donations functions during disasters

Prerequisites: IS-288, The role of Voluntary Agencies in Emergency Management

Recommended: IS-100, Introduction to the Incident Command System, IS-700, National Incident Management System.

This is an "Elective" course in the Advanced Professional Series (APS) program.

**Basic Public Information Officer
Course
G290**

Course Description: This two and one-half day course is intended for the new or less experienced PIO. Its emphasis is on the basic skills and knowledge needed for emergency management public information activities. Topics include the role of the PIO in emergency management, conducting awareness campaigns, news release writing and television interviews.

Target Audience: Public information officers in emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Individuals with considerable experience in public information may want to consider applying for a waiver to attend the Advanced Public Information Officers (E388) course at EMI. This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

This is an "Elective" course in the Advanced Professional Series (APS) program.

**Mass Fatalities Planning
G386**

Course Description: This two-day course prepares local and state response personnel and other responsible agencies and professionals to handle mass fatalities effectively and to work with the survivors in an emergency or disaster.

The course covers incident management, mass fatalities, planning before and operations during an incident, establishing the morgue, family assistance support operations and assistance from the federal government.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Prerequisites: None

This is an "Elective" course in the Advanced Professional Series (APS) program.

NIMS Resource Management G703/IS703

Course Description: This course provides the principles, tools, processes, and systems used in the NIMS that incident managers need for timely and effective resource management during an incident. Primary tasks addressed in this course are:

- Establishing systems for describing, inventorying, requesting, and tracking resources;
- Activating these systems prior to and during an incident;
- Dispatching resources prior to and during an incident; and
- Deactivating or recalling resources during or after incidents.

The course shows that resources including personnel, teams, facilities, equipment and supplies, are managed through this NIMS system by advance planning; resource identification and ordering; categorizing resources; use of agreements; acquisition management; management information systems; and protocols for ordering, mobilization and dispatching.

The course begins with resource management concepts and principles and then addresses how to get an organization ready for managing resources in disasters. Next, the course focuses on management of resources during an incident and goes on to a section dealing with the complex incident. There is then a section about reassessing readiness in the post-incident period followed by a summary and conclusion.

This course will supersede G276, Resource Management. For purposes of

the Advanced Professional Series, those who have completed G276 may still claim credit for it as an elective, or IS-703 will count toward that elective.

This course can be taken via independent study at <http://training.fema.gov/EMIWeb/IS/is703.asp> or in the classroom. The classroom course is two-days long.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Prerequisites: None

This is an “Elective” course in the Advanced Professional Series (APS) program.

Mitigation Planning Workshop G318

Course Description: This course provides the principles, tools, processes, and systems used in the NIMS that incident managers need for timely and effective resource management during an incident. Primary tasks addressed in this course are:

This two-day workshop discusses the Disaster Mitigation Act of 2000, which amends the Robert T. Stafford Disaster Relief and Emergency Assistance Act by, among other things, adding a new section, 322-Mitigation Planning. Section 322 requires local governments to prepare and adopt jurisdiction-wide hazard mitigation plans as a condition of receiving Hazard Mitigation Grant Program (HMGP) funds for “brick and mortar” mitigation projects. The Mitigation Planning Workshop for Local Governments assists representatives of local communities or multi jurisdictional planning areas to develop a mitigation plan that meets community needs as well as the Section 322 local government planning requirements as described in 44 CFR Section 201.6. This workshop explains each of the requirements, demonstrates how FEMA’s new Mitigation Planning How-to-Guides can be used to address each requirement, and provides opportunities to begin the planning process in group activities with representatives of the same community or planning area.

Target Audience: Emergency management, mitigation planners

Prerequisites: None

This is a “Required” course in the Advanced Professional Series (APS) program.

APPENDIX A, MISSION AREAS & TARGET CAPABILITIES

<i>Course Code</i>	<i>Course Title</i>	<i>Mission Area(s)</i>	<i>Target Capability(ies)</i>
G-108	Community Mass Care Management	Common Respond	Community Preparedness and Participation Mass Care
G-139/IS-139	Exercise Design	Common	Planning
G-191	Incident Command System/Emergency Operations Center Interface	Respond	On-site Incident Management EOC Management
G-197	Emergency Planning and Special Needs Populations	Common Respond	Planning Mass Care
G-202	Debris Management	Recover	Economic and Community Recovery
G-230	Introduction to Emergency Management in Ohio	All Mission Areas	All Target Capabilities
G-235/IS-235	Emergency Planning	Common	Planning
G-240/IS-240	Leadership and Influence	NA	
G-241/IS-241	Decision-Making and Problem Solving	NA	
G-242/IS-242	Effective Communications	NA	
G-244/IS-244	Developing and Managing Volunteers	Respond	Volunteer Management and Donations
G-250.7	Rapid Assessment Workshop	Respond	All Target Capabilities within the Respond Mission Area
G-270.4	Recovery from Disaster, the Local Government Role	Recover	Restoration of Lifelines Economic and Community Recovery
G-271	Hazardous Weather and Flood Preparedness	Common	Planning
G-272	Warning Coordination	Common	Planning
G-288	Donations Management	Respond	Volunteer Management and Donations
G-290	Basic Public Information Officers	Respond	Emergency Public Information and Warning

<i>Course Code</i>	<i>Course Title</i>	<i>Mission Area(s)</i>	<i>Target Capability(ies)</i>
ICS-300	Intermediate Incident Command System (ICS) for Expanding Incidents	Respond	On-site Incident Management
G318	Mitigation Planning Workshop	Recover	Structural Damage and Mitigation Assessment
G-358	Evacuation and Reentry Planning	Respond	Citizen Evacuation and Shelter in Place
G-361	Flood Fight Operations	Common	Community Preparedness and Participation
G-362	Multi-Hazard Emergency Planning for Schools	Common	Planning
G-386	Mass Fatalities Incident Response	Respond	Fatality Management
ICS-400	Advanced Incident Command System (ICS) Command and General Staff – Complex Incidents	Respond	On-site Incident Management
G-408	Homeland Security Planning	Common	Planning
G-605	Damage Assessment	Recover	Structural Damage and Mitigation Assessment
G-618	Cost Documentation	Recover	Economic and Community Recovery
G-775	EOC Management and Operations	Respond	EOC Management
IS-100	Introduction to the Incident Command System	Respond	On-site Incident Management
IS-200	Incident Command System for Single Resources and Initial Action Incidents	Respond	On-site Incident Management
IS-700	NIMS, An Introduction	All Mission Areas	All Target Capabilities
G-703/IS-703	NIMS Resource Management	Respond	On-site Incident Management EOC Management
IS-800.B	National Response Framework An Introduction	NA	

<i>Course Code</i>	<i>Course Title</i>	<i>Mission Area(s)</i>	<i>Target Capability(ies)</i>
MGT-320	CAMEO	Respond	On-Site Incident Management EOC Management

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APPENDIX B, CURRICULUM**ICS/NIMS**

It is recommended that courses in the ICS/NIMS Curriculum be completed in the following order.

IS 700	National Incident Command System
IS 800.B	National Response Framework
IS/ICS 100	Introduction to Incident Command System
IS/ICS 200	Basic Incident Command System
G 191	ICS/EOC Interface
ICS/G 300	Intermediate Incident Command System
ICS/G 400	Advanced Incident Command System

Planning

IS/G 235	Emergency Planning
G 408	Homeland Security Planning
G 358	Evacuation and Reentry Planning
G 362	Multi-hazard Planning for Schools
G 197	Emergency Planning and Special Needs Populations

Recovery

G 270.4	Recovery from Disaster the Local Government Role
G 202	Debris Management
G 605	Damage Assessment
G 618	Cost Documentation

Ohio Revised Code

IS 230	Principles of Emergency Management
OH 230	Emergency Management in Ohio
IS/G 235	Emergency Planning
IS/G139	Exercise Design
G 270.4	Recovery from Disaster the Local Government Role

Professional Development Series (FEMA)

IS 230	Principles of Emergency Management
IS/G 235	Emergency Planning
IS/G139	Exercise Design
IS 242	Effective Communications
IS 241	Decision-Making and Problem Solving

- IS 240 Leadership and Influence
- IS 244 Developing and Managing Volunteers

Severe Weather

- G 271 Hazardous Weather
- G 272 Warning Coordination
- G 361 Flood Fight Operations

Advanced Professional Series (FEMA)

Students must complete all of the required and any five (5) of the ELECTIVES to complete the series

REQUIRED

- G 191 ICS/EOC Interface
- G 250.7 Rapid Assessment Workshop
- G 270.4 Recovery from Disaster the Local Government Role
- G 318 Mitigation Planning Workshop
- G 775 EOC Management and Operations

ELECTIVES

- G 108 Community Mass Care Management
- G 197 Emergency Planning and Special Needs' Populations
- G 202 Debris Management
- IS 271 Anticipating Hazardous Weather **Or** G 271 Hazardous Weather
- G 272 Warning Coordination
- G 288 Donations' Management
- G 290 Basic Public Information Officer Course
- G 358 Evacuation and Reentry Planning
- G 361 Flood Fight Operations
- G 362 Multi-hazard Planning for Schools
- G 386 Mass Fatalities Planning
- G 408 Homeland Security Planning
- IS/G 703 NIMS Resource Management

WMD/Terrorism

- CAMEO Computer-Aided Management of Emergency Operations (LSU)

APPENDIX C, COURSE EVALUATION FORM

COURSE NAME	COURSE MANAGER/LEAD INSTRUCTOR			
PRIMARY ROLE IN EMERGENCY MANAGEMENT	YEARS OF EXPERIENCE IN EMERGENCY MANAGEMENT			
COURSE ASSESSMENT (Circle the response closest to your opinion)				
	Disagree	Unsure	Agree	Strongly Agree
Student Manual will be a useful reference	1	2	3	4
Materials are related to your needs	1	2	3	4
Course objectives were met	1	2	3	4
Class participation was encouraged	1	2	3	4
Questions were answered completely	1	2	3	4
Course was a reasonable length of time	1	2	3	4
Course covered the right amount of information	1	2	3	4
Course is worth recommending to others	1	2	3	4
Contributed to my knowledge and skills	1	2	3	4

Suggestions for additional instructional materials and audio-visual aids that might improve this course.

How might the course content or structure be improved?

How might the instructors improve their class delivery?

Any other suggestions for improvement of the course?

EMA 0044 5/07

APPENDIX D, COURSE REGISTRATION FORM

COURSE REGISTRATION FORM PLEASE TYPE OR PRINT ALL INFORMATION CLEARLY	
Name:	Current Job Position:
Last four numbers of Social Security Number	
Name & Address of Organization Represented:	
County: _____	
Home Address:	Work Phone:
	Home Phone:
	Fax:
	E-Mail Address:
Course Name:	Course Date(s) Requested:
Complete the information below regarding the pre-requisites for the course for which applying.	
Facility	Degree/Certificate
Date Earned	Course/Field of Study

Hotel Room Requested (for students outside 45 miles of course location) Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you have any disabilities (including allergies or medical conditions) which require special consideration? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please describe:	
Briefly describe your activities or responsibilities as they relate to the course for which you are applying, and identify how you will use the information obtained from this course:	
"I certify that the information recorded on this application is correct. I agree to abide by the policies stated in the most recently published Ohio Emergency Management Agency Training Catalog."	
_____/_____ Applicant's Signature	_____/_____ Date
_____/_____ Supervisor's Signature	_____/_____ Date
_____/_____ County EMA Director's Signature	
Date	
Send Applications to: Training Officer Ohio Emergency Management Agency Training and Exercise Section 2855 West Dublin Granville Road Columbus, OH 43235-2206 Fax: (614) 799-3831	
<i>Applications must be received no later than 15 days prior to the course start date.</i>	

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APPENDIX E, Contact Information

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Lisa Jones, Training Officer	(614)799-3824	ljones@dps.state.oh.us
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Leslie Bricker, WMD Training/Exercise Officer	(614)799-3830	ljbricker@dps.state.oh.us
Facsimile	(614)799-3831	

Internet: <http://ema.state.oh.us/training>

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Appendix G, Training Calendar

Note: Course offerings and dates are subject to change. Please visit the Ohio EMA training website for the most up to date listings

July 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 Independence Day (Observed)	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21 L-449 ICS Train the Trainer	22	23	24
25	26	27	28	29	30	31

August 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 G191 ICS/EOC Interface	4	5	6	7
8	9	10	11	12	13	14
15	16	17 IS 703 NIMS Resource Management	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	Labor Day 6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
		G-605 Damage Assessment, G-202 Debris Management, G-618 Cost Documentation				
26	27	28	29	30		

October 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat		
					1	2		
3	4	5	6	7	8	9		
10	11 Columbus Day	12	13 G-318 Mitigation Planning Workshop		14	15	16	
17	18	19 G-290 Basic Public Information Officer Course			20	21	22	23
24	25	26	27	28	29	30		
31								

November 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
		G-197 Emergency Planning and Special Needs Populations				
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
		G-270.4 Recovery from Disaster				
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
		G-358 Evacuation and Reentry Planning				
27	28					

March 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 G-386 Mass Fatality Management	2	3	4	5
6	7	8	9	10	11	12
13	14	15 G-108 Community Mass Care Management	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
		G-290 Basic Public Information Officer Course				

May 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
		G-271 Hazardous Weather				
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	15	15	16	17	18
19	20	21 G-250.7 Rapid Assessment	22	23	24	25
26	27	28	29	30		

Learner Code of Ethics

- I will take responsibility for my own training
- I will agree to be an active participant in my quest for knowledge and skills
- I will participate in the evaluation process in an honest manner
- I will not interfere with the learning of others

Instructor Code of Ethics

- I will constantly be aware of all learning styles and adapt to meet these learning needs using a variety of teaching methods
- I will create an environment in the class that will encourage the greatest opportunity for learning
- I will strive to continuously improve my skills as an instructor, trainer, and teacher