



DATE: June 1, 2009

TO: All Executive Staff
All County Directors

FROM: Nancy J. Dragani, Executive Director

SUBJECT: **Training Catalog for July 1, 2009 - June 30, 2010**

I am pleased to present the Ohio Emergency Management Agency Training Catalog for July 1, 2009 through June 30, 2010.

The importance of training and professional development cannot be emphasized enough. The better we are trained, the better we can serve the citizens of the state of Ohio. I encourage each of you to take advantage of our courses as a means to broaden your knowledge base or refresh seldom used or practiced skills.

If you have any questions concerning any of the course offerings, have unmet training needs or suggestions about how we can make our training program better, please contact the training section at the Ohio Emergency Management Agency (614) 889-7168 or (614) 799-3660/3680.

NJD:pj

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."

**Ohio Emergency Management Agency
2009 – 2010 Training Catalog**

This page intentionally left blank

Ohio Emergency Management Agency 2009 - 2010 Training Catalog



VISION STATEMENT:

Building a safer future through effective partnership to save lives, protect property, and reduce the effects of disaster.

Established under Chapter 5502 of the Ohio Revised Code, the Ohio Emergency Management Agency (Ohio EMA) is the central point of coordination within the state for disaster response and recovery. More specifically, the ORC designates the executive director of the Ohio EMA as the state coordinator during emergency response and stipulates that he/she “shall coordinate all activities of all agencies for emergency management within the state; shall maintain liaison with similar agencies for emergency management within the state; shall maintain liaison with similar agencies of other states and of the federal government; shall cooperate with those agencies subject to the approval of the governor; and shall develop a statewide emergency operations plan that shall meet any applicable federal requirements for such plans.”

Effective emergency management systems are a tiered effort. When an emergency exceeds the capacity of local government, they request the assistance of the state through the State of Ohio Emergency Operations Center, maintained and operated by Ohio EMA, and staffed by state agencies and non-governmental organizations. If an emergency response exceeds the capacity of the state, the governor requests assistance from the president through the Federal Emergency Management Agency (FEMA).

The primary focus of the agency, when not in response or recovery mode, is to ensure the state and the 11 million citizens residing in it, are prepared to respond to an emergency or disaster and to lead mitigation efforts against the effects of future disasters. Those preparedness activities include education, training, planning, exercising and improving communications to ensure Ohio’s readiness to respond to future emergencies and disasters.

The Ohio Emergency Management Agency has conducted operations from the State Emergency Operations Center/Joint Dispatch Facility, located at 2855 West Dublin Granville Road in Columbus since October 1994.

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog**

This page intentionally left blank

Ohio Emergency Management Agency 2009 - 2010 Training Catalog

TABLE OF CONTENTS

VISION STATEMENT.....	I
TABLE OF CONTENTS	III
DIRECTIONS	1
GENERAL	2
ELIGIBILITY	2
REGISTRATION AND ACCEPTANCE.....	2
DEPARTMENT OF HOMELAND SECURITY CONSORTIUM TRAINING	3
COST	4
CANCELLATION POLICY	5
ATTENDANCE AND CONDUCT	5
TRAINING RECORDS AND TRANSCRIPTS	5
PROFESSIONAL DEVELOPMENT SERIES	6
ADVANCED PROFESSIONAL SERIES	6
COUNTY DIRECTOR TRAINING REQUIREMENT	7
COURSE DESCRIPTIONS	10
INSTRUCTOR BIOGRAPHIES	33
APPENDIX A, MISSION AREAS	42
APPENDIX B, CURRICULUM.....	46
APPENDIX C, COURSE EVALUATION FORM.....	48
APPENDIX D, COURSE REGISTRATION FORM	50
APPENDIX E, CONTACT INFORMATION	52
APPENDIX F, COMMENT FORM.....	54
APPENDIX G, TRAINING CALENDAR	56

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog**

This page intentionally left blank

Ohio Emergency Management Agency 2009 - 2010 Training Catalog Directions

Directions

Directions to EMA from the East:

Take I-70 West to I-71 North to I-670 West to SR 315 North to SR.161 or Dublin Granville Road. Turn left (West) off SR 315 onto West Dublin Granville Road. Follow West Dublin Granville Road approximately two miles until you see the National Guard Armory on your left. Turn left to Ohio EMA

Directions to EMA from the South:

Take I-71 North to SR 315 North to SR.161 or Dublin Granville Road. Turn left (West) off SR 315 onto West Dublin Granville Road. Follow West Dublin Granville Road approximately two miles until you see the National Guard Armory on your left. Turn left to Ohio EMA

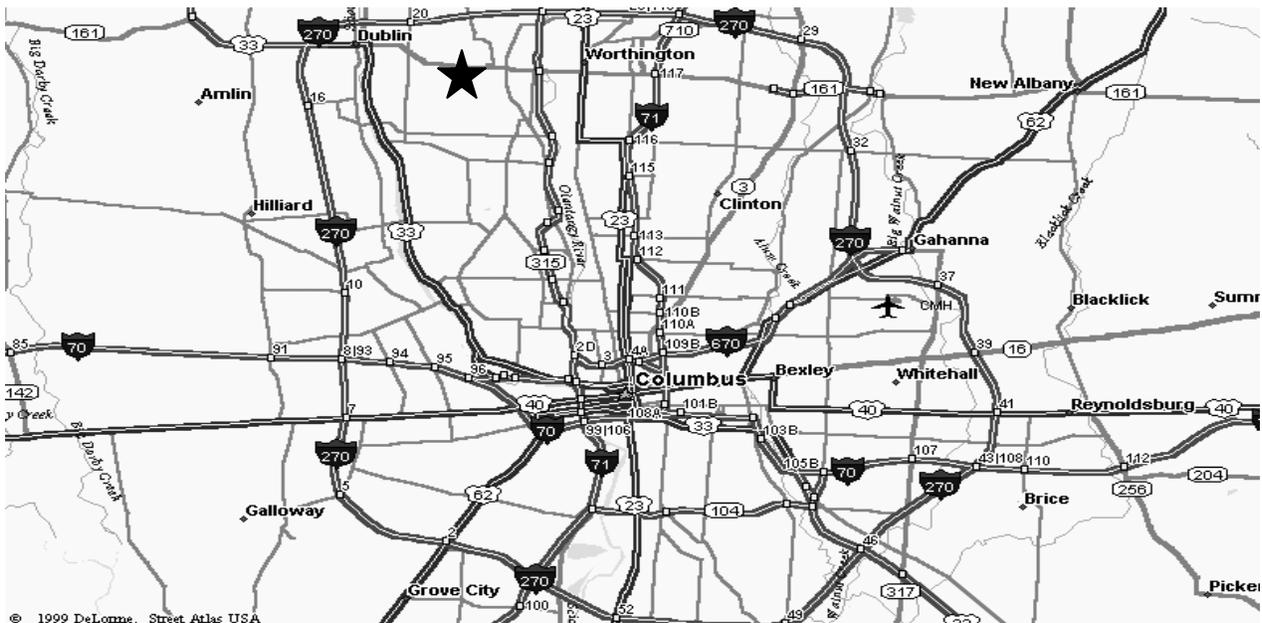
Directions to EMA from the West:

Take I-70 East to SR 315 North to SR 161 or Dublin Granville Road. Turn left (West) off SR 315 onto West Dublin Granville Road. Follow West Dublin Granville Road approximately two miles until you see the National Guard Armory on your left. Turn left to Ohio EMA

Take I-270 to Sawmill Road South to SR 161 or Dublin Granville Road. Turn left (East) onto West Dublin Granville Road. Follow West Dublin Granville Road approximately one mile until you see the National Guard Armory on your right. Turn right to Ohio EMA

Directions to EMA from the North:

Take I-71 South to 270 West to SR 315 South to SR 161 or Dublin Granville Road. Turn right (West) off SR 315 onto West Dublin Granville Road. Follow West Dublin Granville Road approximately two miles until you see the National Guard Armory on your left. Turn left to Ohio EMA



**Ohio Emergency Management Agency
2009 - 2010 Training Catalog**

This page intentionally left blank

Ohio Emergency Management Agency 2009 - 2010 Training Catalog

GENERAL

The Ohio Emergency Management Agency training section administers an emergency management training program that offers a wide variety of opportunities for students. This year Ohio EMA will offer a variety of courses in the Ohio EMA classroom as well as a number of courses at local locations around the state.

Ohio EMA training also works with the Federal Emergency Management Agency (FEMA) Emergency Management Institute (EMI) to schedule students for training in Emmitsburg, Maryland and the U.S. Department of Homeland Security (DHS) for training at their consortium schools and local delivery in the state.

WHAT'S NEW

This year the Ohio EMA training program is partnering with several Ohio colleges and universities to deliver select courses and a number of these courses will offer the student the opportunity to receive college credit toward a certificate or associate degree. Information on which courses offer college credit can be found with the course descriptions in this catalog and in the individual course announcements as they become available.

Ohio EMA has also been approved by the State Board of Sanitarian Registration as an approved training agency and can offer continuing education programs for registered sanitarians and sanitarians in training.

ELIGIBILITY

Most of the courses listed in this training catalog are available to anyone involved in emergency management or response at the local, state, or federal levels. Eligible attendees include public policymakers, emergency managers, response team leaders and first responders from the public and private sectors.

REGISTRATION AND ACCEPTANCE

Ohio EMA Training

To register for an Ohio EMA course or to see a current list of available courses, a prospective student should visit the Ohio EMA training website, <http://ema.state.oh.us/training/>. Students may view the course listings without creating a profile; however, to register for a course students must create a profile. Once a profile is created students may logon to the system and register for courses. If a student does not have access to the Internet or prefers to mail or fax a paper application, they may do so. An application can be found at Appendix A. Students choosing to mail or fax their applications should understand that it may take longer to process their application than if they submit it via the Internet. In most cases applications are accepted on a first-come, first-served basis and students mailing or faxing their applications stand a greater risk of not being accepted because the course has filled. Students wishing to register via the Internet and experiencing difficulties should call Ohio EMA training at (614)799-3824 for assistance with registration. Course registration will generally close 10 working days prior to the course start date.

Student registrations that are submitted via the Internet are automatically forwarded by the system to their respective county emergency management director for approval. Once the county emergency management director approves the registration, the Ohio EMA training section enrolls the student in the course. Those students choosing to mail or fax their application must have their county emergency management director approve it before mailing or faxing it in. Applications that do not have the county emergency management director's signature will be returned.

State and federal agency personnel applying for training do not require approval by the county emergency management director.

Emergency Management Institute

Ohio Emergency Management Agency

2009 - 2010 Training Catalog

To register for an EMI course prospective students should send an application (FEMA form 75-5) to the state training officer via mail or fax. The state training officer will check the application for completeness and forward it to EMI. **Incomplete applications will be returned to the student.** EMI will notify the prospective student directly if they have been accepted, declined or wait-listed. Course listings and an application for EMI courses can be found at <http://www.fema.gov/training/>.

Department of Homeland Security Consortium Training

To register for a DHS consortium course at one of their training sites, prospective students should send an application for the course to the state WMD training officer via mail or fax. The state WMD training officer will check the application for completeness and forward it to the respective training site for processing. The training site will notify the prospective student directly of their approval and course dates.

A course catalog listing all available DHS consortium courses can be found at <http://www.ojp.usdoj.gov/odp/docs/coursecatalog.pdf>. A hard copy of the catalog may be requested by calling the DHS Grants & Training Helpline at 1-800-368-6498. The Helpline is staffed weekdays from 9:00 a.m. to 6:00 p.m. EST.

Consortium Training Sites

Center for Domestic Preparedness (CDP) <http://cdp.dhs.gov>

The CDP provides hands-on specialized training to state and local emergency responders in the management and remediation of WMD incidents. Located at the former home of the U.S. Army Chemical School, Fort McClellan, the CDP conducts live chemical agent training for the nation's civilian emergency response community. The training emergency responders receive at the

CDP provides a valid method for ensuring high levels of confidence in equipment, procedures and individual capabilities.

New Mexico Institute of Mining and Technology (National Energetic Materials Research and Testing Center) (NMIMT) <http://www.emrtc.nmt.edu>

NMIMT offers live explosive training including the use of field exercises and classroom instruction. NMIMT is the lead NDPC partner for explosives and firearms, live explosives, and incendiary devices training.

Louisiana State University (LSU) (Academy of Counter-Terrorist Education) <http://www.ncbrt.lsu.edu>

LSU provides training to law enforcement agencies and focuses its efforts on the delivery of the Emergency Response to Terrorism: Basic Concepts for Law Enforcement Course, and the development and delivery of the Emergency Response to Domestic Biological Incidents Course.

Texas A&M University (National Emergency Response and Rescue Training Center) <http://teexweb.tamu.edu/>

Texas A&M delivers a set of courses to prepare state and local officials for the threat posed by weapons of mass destruction. Courses are developed and designed to provide each specific segment of the emergency response community with the tools needed to accomplish its role in the event of a WMD incident. Additionally, Texas A&M has developed an Interactive Internet WMD Awareness Course for emergency responders. Texas A&M also provides technical assistance to state and local jurisdictions in the development of WMD assessment plans.

U.S. Department of Energy's Nevada Test Site (National Exercise, Test, and Training Center) (NTS) <http://www.nv.doe.gov/default.htm>:

Ohio Emergency Management Agency

2009 - 2010 Training Catalog

NTS conducts large scale field exercises using a wide range of live agent stimulants as well as explosives. NTS develops and delivers a Radiological/Nuclear Agents Course.

COST

Ohio EMA Training

There is no charge for tuition or materials. Lodging is also provided for select courses. For those courses in which lodging is provided students must travel more than 45 miles from both their home and headquarters or office to be authorized lodging. Students attending a one-day course may be authorized lodging the night prior to the course only. Students attending multiple day courses may be authorized lodging each night except the last day of the course. No other costs (e.g. travel, meals, per diem) are provided by the State.

Students should check the course announcement and Ohio EMA training website to determine if lodging will be provided. If lodging is provided students desiring lodging must indicate so when registering for a course. Once accepted into a course students are required to contact the hotel directly to confirm their reservation. Hotel information can be found on the course announcement, the Ohio EMA training website at <http://ema.state.oh.us/training/> or by calling (614)799-3680. For those courses in which lodging is provided, the Ohio EMA will direct bill the hotel for the student's lodging only. All incidentals (e.g. room service, in room movies, etc) are the student's responsibility.

EMI Courses

There are no tuition fees for EMI courses. All instruction, course materials, and housing (for most participants) are provided at no cost. Most participants from private industry or contractors to state, local, or tribal governments must pay their own transportation and lodging fees. All participants are responsible for the cost of cafeteria meals provided and for personal, incidental expenses.

Stipend reimbursement is limited to three trips for each participant per fiscal year. Students must purchase a 21-day pre-purchased, nonrefundable ticket for round-trip transportation by common carrier (economy, coach class or less). If a student chooses to drive, they will be reimbursed the current privately owned vehicle (POV) federal mileage allowance or the state ceiling whichever is less.

DHS Consortium Courses

There are no tuition fees for DHS consortium courses. Additionally, DHS either provides or reimburses student travel, lodging and meal expenses for the duration of the course. Each consortium site has a policy for student expense reimbursement. Students interested in attending a DHS consortium course should contact the state WMD training officer for information on reimbursement policies of the course they wish to attend.

DHS Local Delivery Courses

There are usually no tuition fees for locally delivered DHS courses and the training provider usually provides all course materials at no cost as well. Jurisdictions wishing to host a DHS course must provide a suitable training location.

Ohio Emergency Management Agency 2009 - 2010 Training Catalog

CANCELLATION POLICY

Student

Students wishing to cancel a registration must notify the Ohio EMA training office no later than two weeks prior to the start of class. Students failing to cancel their registration will be considered a no-show and their transcript will be clearly marked as course failure due to no-show.

It is also the student's responsibility to contact the hotel to cancel their reservation prior to the scheduled arrival date. State fiscal policy prohibits payment for unused rooms. Students failing to cancel their hotel reservation will be required to pay for rooms that are not cancelled.

Ohio EMA Training

Ohio EMA Training will only cancel courses under extreme circumstances. However in the event a course is cancelled, Ohio EMA training will contact all students to advise them of the cancellation within one working day of course cancellation. Students are not required to cancel lodging reservations for courses cancelled by Ohio EMA Training and will not be charged any hotel cancellation fees or fines.

ATTENDANCE AND CONDUCT

Student Conduct and Dress

Students are expected to conduct themselves in a professional manner at all times while in class and are expected to dress appropriately. As a general rule, business casual or casual dress in good taste is appropriate. Students displaying a nonprofessional or disruptive behavior will be dismissed from the course and may be barred from attendance at any future Ohio EMA course.

Attendance Policy

Students are expected to arrive on time and attend all sessions or blocks of instruction for the course they are attending. Selective attendance and late

arrival is a deterrent to individual learning and a disruption to other students. Late arrival or any absence from class may result in the student being dismissed from the course.

Academic Honesty

Any student displaying academic dishonesty will be dismissed from the class and barred from attendance at any future Ohio EMA course. Examples of academic dishonesty include:

- Cheating on an exam or quiz.
- Plagiarizing or claiming another's work as your own.
- Obtaining, copying and/or distributing a course test in advance of a course.

Attendance/Cancellation (EMI Courses)

Students attending courses at EMI are expected to attend all sessions of each course, seminar, or workshop. Those who do not attend all sessions will not receive course completion certificates and will not be reimbursed under the Student Stipend Program.

TRAINING RECORDS AND TRANSCRIPTS

Attendance at all Ohio EMA courses is recorded in the training database and records of all training, including course attendance rosters, are maintained on file for seven years. Students may have non-Ohio EMA (Department of Homeland Security, Emergency Management Institute, etc) courses recorded on their transcript by submitting proof of completion to the Ohio EMA training and exercise section and requesting that they be included on their transcript.

Students can access their transcript by logging on to the Ohio EMA training website and clicking on the transcript link. Students may also request a copy of their transcript by sending a written request to the Ohio EMA training and exercise section.

Ohio Emergency Management Agency 2009 - 2010 Training Catalog

PROFESSIONAL DEVELOPMENT SERIES

The Professional Development Series (PDS) consists of seven courses that provide a well-rounded set of fundamentals for those in the emergency management profession. All seven PDS courses are offered online via Independent Study at EMI's website: <http://www.training.fema.gov/emiweb/PDS>

In training year 2009 /2010, Ohio EMA Training will offer the following PDS courses in the classroom.

- *G139 Exercise Design*
- *G235 Emergency Planning*
- *G241 Leadership and Influence*
- *G242 Effective Communications*

Students taking the courses in the classroom must take the online test for the independent study version of the course to receive credit for the equivalent EMI independent study course. Tests for a course can be accessed and completed via the EMI independent study website without completing the online course.

ADVANCED PROFESSIONAL SERIES

The ability to perform essential work in a disaster requires skills in emergency operations and management. These skills may be developed through this series of courses that offers "how to" training focused on practical information. This series emphasizes applied skills in disaster operations, alongside of and building on Professional Development Series management and coordination skills.

The original Advanced Professional Series (APS) course lineup was established five years ago, and updated in 2004, to motivate and challenge students to continue emergency management training. Courses address top skills for performing emergency management and disaster duties. All APS courses are classroom courses.

There are no independent study courses in the series.

Required Courses

G275 EOC Management and Operations

G191 Incident Command System/Emergency Operations Center Interface

G250.7 Rapid Assessment Workshop

G270.4 Recovery from Disaster, the Local Government Role

G318 Mitigation Planning Workshop for Local Governments

Elective Courses

G288 Donations Management Workshop

G362 Multi-Hazard Emergency Planning for Schools

G197 Emergency Planning and Special Needs Populations

G276 Resource Management

G202 Debris Management

G386 Mass Fatalities

G137 Exercise Program Manager

G361 Flood Fight Operations

G110 Emergency Management Operations Course for Local Governments

G408 Homeland Security Planning for Local Governments (formerly Terrorism Planning)

G108 Community Mass Care Management

Ohio Emergency Management Agency 2009 - 2010 Training Catalog

G358 Evacuation and Re-entry Planning

G290 Basic Public Information Officers

G271 Hazardous Weather and Flood Preparedness

G272 Warning Coordination

G196 Advanced Incident Command System

Students must complete all five required courses and five of the 16 electives. Ohio EMA training will offer courses from this series to allow students to complete the requirements over a three-year period.

This year the following courses are offered:

Required

- *G270.4 Recovery from Disaster, the Local Government Role*
- *G250.7 Rapid Assessment Workshop*
- *G191 Incident Command System/Emergency Operations Center Interface*

Elective

- *G362 Multi-Hazard Planning for Schools*
- *G358 Evacuation and Reentry Planning*
- *G202 Debris Management*
- *G290 Basic Public Information Officers*
- *G272 Warning Coordination*

Certificate of Completion

Students who complete the five required courses and any five of 16 elective courses are eligible to receive the EMI Advanced Professional Series Certificate of Completion.

Certificate Request

Requests for the certificate of completion must be sent first to the state training officer for verification. Include a copy of course certificates, the date and place the course was taken and the name of the course manager of each course completed.

COUNTY DIRECTOR TRAINING REQUIREMENT

Sections 5502.26, 5502.27, and 5502.271 of the Revised Code require each Director of an Emergency Management Agency for a political subdivision to pursue a professional development program in accordance with rules developed under section 5502.25 of the Revised Code. Directors appointed since June 1988 shall acquire training as defined by the Emergency Management Agency, including the following:

1. An introductory course for emergency management taught at the "Emergency Management Institute" at Emmitsburg, Maryland, an extension of the "Emergency Management Institute" at a state sponsored course or an equivalent course taught at an accredited university.
2. One course for emergency planning taught at the "Emergency Management Institute" at Emmitsburg, Maryland, an extension of the "Emergency Management Institute" at a state sponsored course or an equivalent course taught at an accredited university.
3. One course in exercise design taught at the "Emergency Management Institute" at Emmitsburg, Maryland, an extension of the "Emergency Management Institute" at a state sponsored course or an equivalent course taught at an accredited university.
4. One course in disaster recovery taught at the "Emergency Management Institute" at Emmitsburg, Maryland, an extension of the "Emergency Management Institute" at a state

Ohio Emergency Management Agency 2009 - 2010 Training Catalog

sponsored course or an equivalent course taught at an accredited university.

5. A maximum of two refreshers or continuing education courses, annually, as may be necessitated by changes to law or programs administered by the executive director for emergency management.

Upon assuming the position of director of emergency management for a political subdivision, the individual shall complete, or have completed, the required courses within a three-year period from the date of appointment. To assist county directors with meeting these requirements, Ohio EMA training will offer the following courses in the classroom this year:

- *G230 Introduction to Emergency Management in Ohio*
- *G235 Emergency Planning*
- *G139 Exercise Design*
- *G270.4 Recovery from Disaster the Local Government Role*

All courses except G270.4 Recovery from Disaster the Local Government Role are offered via independent study at EMI's website, <http://www.training.fema.gov/emiweb/> as well.

Directors' Seminar (G200): This seminar is for county emergency managers, elected officials and other local and state officials. It provides an update on federal, state, and local emergency management and homeland security priorities, goals and programs and provides an opportunity for participants to get the latest updates on a broad range of timely and relevant subjects. The Ohio Administrative Code (OAC) mandates that all EMA directors attend two such seminars each year.

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

This page intentionally left blank

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

COURSE DESCRIPTIONS

This section contains a listing of all courses in the Ohio EMA curriculum with a brief description of each. For up-to-date course offerings or to register for a course, please visit the Ohio EMA training webpage at <http://ema.ohio.gov/training> or refer to the individual course announcement that is distributed prior to the start of each course. For questions about any of the courses listed here or for questions about registering, please call Ohio EMA training at (614)799-3680 or email EMATraining@dps.state.oh.us

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

Recovery

**Debris Management
G202**

Course Description: This two-day course is provided to local/state personnel who are responsible for planning and/or implementing debris removal and disposal actions. This includes Public Works, Solid Waste Management, Engineering, Environmental Compliance, Public Information, Legal Affairs and Procurement/Contracting. For additional information, please view FEMA's website at:

www.fema.gov/r-n-r/pa/dmgtoc.htm.

Target Audience: Emergency Management, Litter Control/Recycling, Extension Agent, Solid Waste Management, Township Trustees, Sanitary Engineer, Law Enforcement, Soil/Water Offices, Natural Resources Conservation Service, County Engineer, Health Department, Public Works officials, County Sheriff, County/local Public Information Officers and County Prosecutor's office

Scheduling: This course may be delivered in a host county. Counties interested in hosting this course should contact Ohio EMA Disaster Recovery Branch at 614-889-7176 or 614-799-3669 for information and scheduling.

Prerequisites: None

This is an "Elective" course in the Advanced Professional Series (APS) program.

**Recovery from Disaster, the Local
Government Role
G270.4**

Course Description: This two-day workshop is designed for local government disaster recovery professional (elected officials, city/county administrators, emergency management coordinators, public works directors, building inspectors, community planners, and unmet needs committee coordinators).

Target Audience: Emergency management, city and county administrators, community planners, building inspectors, and public works directors

Prerequisites: None

This is a "Required" course in the Advanced Professional Series (APS) program.

This course fulfills the county director training requirement to attend; "A disaster recovery taught at the "Emergency Management Institute" at Emmitsburg, Maryland, an extension of the "Emergency Management Institute" at a state-sponsored course or an equivalent course taught at an accredited university." As outlined in chapter 4501:3-5 Training, of the Ohio Administrative Code (OAC).

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

**Damage Assessment
G605**

Course Description: This eight-hour workshop discusses the damage assessment process, composition or membership of damage assessment teams and damage assessment criteria necessary to receive supplemental state or federal disaster assistance.

Target Audience: Emergency management, local officials and organized local damage assessment teams

Scheduling: This course may be delivered in a host county. Counties interested in hosting this course should contact Ohio EMA Disaster Recovery Branch at 614-889-7176 or 614-799-3669 for information and scheduling

Prerequisites: None

**Cost Documentation Workshop
G618**

Course Description: This four-hour workshop is designed to assist potential applicants with the cost documentation requirements of the Public Assistance Program. Also useful, similar format/same forms, for applicants compiling application packets for the State Disaster Relief Program.

Target Audience: The target audience includes workers in the field, record keepers and other personnel responsible for documentation who are representative of local/state governments or private non-profit organizations with facilities for emergency, medical, educational, utility custodial care or other types of facilities that provide a governmental type service open to the general public.

Scheduling: This course may be delivered in a host county. Counties interested in hosting this course should contact Ohio EMA Disaster Recovery Branch at 614-889-7176 or 614-799-3669 for information and scheduling

Prerequisites: None

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

Incident Command System/National Incident Management System (NIMS)

**Introduction to the Incident Command System /National Incident Management System
IS (ICS) 100/IS 700**

Course Description: IS-100 and IS-700 are combined into a one-day course that provides an introduction to the Incident Command System (ICS) and provides the foundation for higher-level ICS. It describes the history, features and principles, and the organizational structure of the ICS. It also explains the purpose, principles, key components and benefits of the National Incident Management System (NIMS) and explains the relationship between ICS and NIMS.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Counties wishing to host this training should contact the Ohio EMA training office at (614)799-7168 or (614)799-3680 for availability and scheduling.

Attendance at this course is required to fulfill federal and state NIMS training requirements.

Prerequisites: None

**Basic Incident Command System /National Response Framework
IS (ICS) 200/IS 800.B**

Course Description: IS-200 and IS-800.B are combined into this two-day course that is designed to enable personnel to operate efficiently during an incident or event within the Incident Command System (ICS). ICS-200 provides training on and resources for personnel who are likely to assume a supervisory position within the ICS.

This course also introduces students to the National Response Framework (NRF), including the concept of operations upon which the plan is built, roles and responsibilities of the key players, and the organizational structures used to manage these resources.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Counties wishing to host this training should contact the Ohio EMA training office at (614)799-7168 or (614)799-3680 for availability and scheduling.

Attendance at this course is required to fulfill federal and state NIMS training requirements.

Prerequisites: ICS-100, IS-700

Ohio Emergency Management Agency 2009 - 2010 Training Catalog Course Descriptions

Incident Command System Intermediate G300 (ICS-300)

Course Description: This two and one-half day course covers organization and staffing, organizing for incidents and events, resource management, and air operations

Course Topics:

- ICS staffing and organization, including reporting and working relationships and information flow.
- Transfer of command.
- Unified Command functions in a multi-jurisdictional or multi-agency incident.
- ICS forms.
- Resource management.
- Interagency mission planning and procurement.

This course may be conducted in conjunction with G400.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health. Persons assuming ICS supervisory positions

Counties wishing to host this training should contact the Ohio EMA training Office at (614)799-7168 or (614)799-3680 for availability and scheduling.

Attendance at this course is required to fulfill federal and state NIMS training requirements for federal fiscal year 2009.

Prerequisites: ICS-100, ICS-200 and IS-700

Incident Command System Advanced G400 (ICS-400)

Course Description: This one and one-half day course expands upon the material covered in ICS-100 through G-300. G-400 focuses on large single-agency and complex multiagency/multijurisdictional incident response. The course addresses area command and staff issues, as well as the planning, logistical, and fiscal considerations associated with complex incident management and interagency coordination.

Course Topics:

- Command and General Staff.
- Deputies and assistants.
- Unified Command.
- Organizational relationships between Area Command, Unified Command, Multi Entity Coordination Systems, and Emergency Operations Centers (EOCs).

This course may be conducted in conjunction with G300.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health. Persons expected to perform in a management capacity in an area command/complex incident environment.

Counties wishing to host this training should contact the Ohio EMA training office at (614)799-7168 or (614)799-3680 for availability and scheduling

Attendance at this course is required to fulfill federal and state NIMS training requirements for federal fiscal year 2009.

This is an “Elective” course in the Advanced Professional Series (APS) program.

Prerequisites: ICS-100, ICS-200, ICS-300, and IS-700

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

**Incident Command
System/Emergency Operations
Center (ICS/EOC) Interface
G191**

This one-day course provides an opportunity for participants to begin developing an ICS/EOC interface for their community. The course reviews ICS and EOC responsibilities and functions and depends heavily on exercises and group discussions to formulate the interface.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

This is a "Required" course in the Advanced Professional Series (APS) program.

Prerequisites: ICS-100 and 200

**Incident Command System Train
the Trainer**

L449

This four day course prepares participants to deliver EMI's ICS-300, Incident Command System (ICS) for Expanding Incidents; ICS-400, Advanced Incident Command System (ICS) Command and General Staff – Complex Incidents; and the Incident Command System/Emergency Operations Center (ICS/EOC) Interface (G-191).

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, public health, others who may be called upon to train ICS courses

Prerequisites: ICS-100, ICS-200, ICS-300, ICS-400, IS-700, and IS-800. NOTE: Applicants must have taken the EMI, U.S. Department of Agriculture, National Fire Academy (NFA), or National Wildfire Coordinating Group (NWCG) ICS courses. Other ICS courses must be consistent with the ICS objectives prescribed by the National Integration Center (NIC). Applicants who have taken the prerequisite courses through a source other than those listed above must contact the Ohio EMA Training and Exercise Section prior to enrolling.

Applicants must have served as Incident Commander (IC), or on Command or General Staff positions on incidents longer than one operational period (or requiring a written incident action plan) and involving multiagency coordination.

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

Planning

**Emergency Planning and Special
Needs' Populations
G197**

Course Description: The goals of this three-day course are to raise awareness of and commitment to planning for special needs' populations and provide personnel who are responsible for emergency planning with an understanding of the special needs' populations and with the skills and knowledge required to develop and implement sound plans.

Upon completing this course, the students should be able to:

- Define special needs' populations at the local level.
- Identify appropriate resources to assist in planning for special needs' populations.
- Identify capabilities and limitations of the special needs' network.
- Define key terms related to special needs' planning.
- Describe the special needs' considerations in all phases of comprehensive emergency management.
- Identify the relationship between special needs' planning and the community Emergency Operations Plan.
- Identify basic components of a special needs' plan.

Target Audience: Emergency management, special needs' agencies, health care providers, emergency medical services, VOAD, public information, fire, public works, and private industry.

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

**Emergency Planning
G235/IS 235**

Course Description: This course is designed to prepare planners to use the standard terminology and concepts of a properly structured Emergency Operations Plan in the planning process, hazard analysis, the basic plan, annexes, appendices, and implementing instructions. This course offers training in the fundamentals of the emergency planning process, including the rationale behind planning.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, and public works

This is a Professional Development Series (PDS) course.

Prerequisites: None

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

**Evacuation and Re-entry
Planning
G358**

Course Description: This two-day course is designed to provide participants with knowledge and skills needed to design and implement an evacuation and re-entry plan for their jurisdictions. It uses a community's vulnerability analysis and evacuation plan. It also addresses evacuation behavior and recommends methods to make evacuation and re-entry more efficient.

This course does not address the decision to evacuate or re-enter.

Target Audience: Emergency management, planners, and persons responsible for evacuation planning.

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

**Multi-Hazard Planning for Schools
G362**

Course Description: This two-day course will provide participants with the basic information and tools needed to develop effective plans for the wide array of potential emergencies that schools may face.

Participants completing the course will be able to explain the importance of effective planning to others and lead individuals in their schools and community through the process of developing an effective multi-hazard program.

Target Audience: Emergency management, fire, law enforcement, education professionals

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

**Homeland Security Planning
G408**

Course Description: This course teaches participants to evaluate, revise, or develop a homeland security appendix to their jurisdiction's existing Emergency Operations Plan (EOP). The course addresses such key issues as vulnerability analysis and command and control for homeland security events. In keeping with recommendations of the Gilmore Commission, this course builds on existing emergency response systems as articulated by the local EOP.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: Participants should have a working knowledge of emergency planning, the Incident Command System (ICS) and/or emergency operating center (EOC) operations.

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

Severe Weather

**Hazardous Weather and Flood
Preparedness
G271**

Course Description: This three-day course was developed by the National Weather Service (NWS) and FEMA with input from many states and local emergency managers. It is intended to help to promote a more proactive response to weather and flooding hazards through close coordination between emergency management and NWS.

This course covers:

- how the basic elements of weather can combine to create potential hazards in an area;
- weather forecast products and how to interpret them and;
- anticipating hazardous weather for planning, warning and response purposes.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, elected officials.

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

**Warning Coordination
G272**

Course Description: This one and one-half day course was produced in partnership with the NWS.

Every year the United States experiences more severe weather than any other country in the world. In order to reduce deaths, injuries, and property losses, emergency managers must work closely with the NWS and the news media to provide effective warnings that can be received and understood by people at risk. This course is intended to help facilitate that process.

Course topics include the social dimensions of warning response, developing an effective community warning process and working with the news media to create a weather warning partnership. In addition to lecture and discussion, the course includes case studies and exercises.

Target Audience: Emergency management

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

**Flood Fight Operations
G361**

Course Description: This course was designed to provide specific information on river flooding. Other types of floods; such as, flash floods, flooding related to ice jams or packs, and floods on alluvial fans, present unique problems that are beyond the scope of this program. However, there are similarities between all of these floods and persons dealing with these and other unique flood hazards can still benefit from the information presented in this program.

Target Audience: Emergency management, public works, elected officials

This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

Ohio Revised Code

**Introduction to Emergency
Management in Ohio
G230**

Course Description: This four-day course provides new emergency managers, emergency management staff and local officials with the fundamental principles and practices of emergency management and provides a framework for the future professional growth of every emergency manager and responder. This course is designed to provide a basic framework of understanding of emergency management and homeland security in Ohio.

This course fulfills the county director training requirement to attend: "An introductory course for emergency management taught at the "Emergency Management Institute" at Emmitsburg, Maryland, an extension of the "Emergency Management Institute" at a state-sponsored course or an equivalent course taught at an accredited university,." as outlined in chapter 4501:3-5, Training, of the Ohio Administrative Code (OAC).

Target Audience: Emergency management

Prerequisites: IS-230, Principles of Emergency Management

**Exercise Design
G139**

Course Description: This four-day course is designed for exercise staff to acquire fundamental knowledge and skills necessary to develop, conduct, evaluate, and follow-up basic activities and exercises, including exercise orientations, drills and tabletop exercises. The content addresses the fundamental requirements of an overall exercise program and its components.

This course fulfills the county director training requirement to attend: "A course in exercise design taught at the "Emergency Management Institute" at Emmitsburg, Maryland, an extension of the "Emergency Management Institute" at a state-sponsored course or an equivalent course taught at an accredited university,." as outlined in chapter 4501:3-5, Training, of the Ohio Administrative Code (OAC).

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, public health, public information, VOAD, private industry

Prerequisites: The participant must have completed IS-120, An Orientation to Community Disaster Exercises and IS-139, Exercise Design

Recommended: The participant should have some knowledge of emergency management operations and exercises.

This is a Professional Development Series (PDS) course.

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

WMD/Terrorism

Introduction to the CAMEO Suite

PER229

Course Description: This course is delivered by the LSU National Center for Biomedical Research and Training (NCBRT) and provides performance-level training on the CAMEO suite to emergency response personnel, principally by training representatives of local and state agencies who respond to intentional acts; natural occurrence; or accidental events.

Prerequisites: None.

Target Audience: Emergency management, fire, law enforcement

Recommended: Basic personal computer skills and knowledge, familiarity with databases, spreadsheets and digital mapping is preferred.

**Computer-Aided Management of
Emergency Operations (CAMEO)
(Advanced)**

MGT320

Course Description: This course is delivered by the LSU NCBRT. The objectives of the course are to review the basic elements for the CAMEO programs (CAMEO, ALOHA, and MARPLOT), and discuss how they can be used to enhance local WMD emergency planning and response plans. Develop recommendations for addressing anticipated problems and issues in the development and use of CAMEO as a tool in state and local WMD planning and response activities and explain the value of using CAMEO as a decision-support system. Describe four potential scenarios for terrorist attacks in communities within the United States; examine the nature and characteristics of the Routes Module in CAMEO and discuss how this information can assist in community hazards analysis of WMD threats; review the nature and characteristics of the Special Locations, Contacts, and Resources Modules in CAMEO and explain how they could be used to enhance emergency planning, response, and recovery efforts associated with WMD threats; create a community profile using MARPLOT; as a part of the community vulnerability assessment process, the profile must explain how the community is characterized by its property, geography, infrastructure, demographics, and resources; explain the purpose, characteristics, and limitation of ALOHA and its uses in WMD emergency response, recovery and planning activities.

Prerequisites: Completion of an Awareness-level course

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

Professional Development Series

Courses in the Professional Development Series (PDS) are available online as independent study at <http://training.fema.gov/IS/crslst.asp>. PDS courses taught in the classroom will be designated with a "G" in the course number and students will receive an Ohio EMA training certificate. Students wishing to receive credit from FEMA toward the PDS certificate must also take the online test for the independent study version.

**Decision-Making and Problem
Solving
G241**

Course Description: Being able to make decisions and solve problems effectively is a necessary and vital part of the job for every emergency manager, planner and responder. This course is designed to improve your decision-making skills. It addresses:

- The decision-making process.
- Decision-making styles.
- Attributes of an effective decision-maker.
- Ethical decision-making and problem solving.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Prerequisites: None

**Effective Communications
G242**

Course Description: Being able to communicate effectively is a necessary and vital part of the job for every emergency manager, planner and responder. This course is designed to improve your communication skills. It addresses:

- Basic communication skills.
- How to communicate in an emergency.
- How to identify community-specific communication issues.
- Using technology as a communication tool.
- Effective oral communication.
- How to prepare an oral presentation.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Prerequisites: None

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

Leadership and Influence

G240

Course Description: Being able to lead others -- to motivate them to commit their energies and expertise to achieving the shared mission and goals of the emergency management system -- is a necessary and vital part of the job for every emergency manager, planner and responder. This course is designed to improve your leadership and influence skills. It addresses:

- Leadership from within.
- How to facilitate change.
- How to build and rebuild trust.
- Using personal influence and political savvy.
- Fostering an environment for leadership development.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Prerequisites: None

**Developing and Managing
Volunteers**

G244

Course Description: This course is for emergency managers and related professionals working with all types of volunteers and coordinating with voluntary agencies. The course provides procedures and tools for building and working with voluntary organizations. Topics include:

- Benefits and challenges of using volunteers.
- Building a volunteer program.
- Writing job descriptions.
- Developing volunteers through recruitment, placement, training, supervision and evaluation.
- Coordinating with voluntary agencies and community-based organizations.
- Special issues including spontaneous volunteers, liability and stress.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, VOAD, public works, public health

Prerequisites: None

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

Advanced Professional Series

Most of the Advanced Professional Series (APS) of courses must be taken in the classroom. Several of the courses have a corresponding independent study version; however, the independent study version does not count toward completion of the APS. The exception to this is IS-271, Anticipating Hazardous Weather, which can substitute for G271 Hazardous Weather and Flood Preparedness. Additionally, IS-703, NIMS Resource Management, is an APS elective course that is available online.

**Community Mass Care
Management
G108**

Course Description: The goal of this two-day course is to equip emergency management staff and voluntary agency personnel with the knowledge and skills necessary to perform as effective mass care coordinators in a broad range of disaster situations. The course covers how to assess and size up mass care needs; how to plan for mass care; recruitment, training, and exercises for mass care personnel; and actions to take in short-term and long-term mass care operations. At the end of the course students should be able to:

- Describe how effective planning facilitates a timely response to victims' needs when a disaster strikes.
- Identify the factors in their communities that affect mass care planning.
- Identify the resources required to meet the community's mass care needs.
- Develop an annex to the local EOP that addresses community mass care needs.
- Describe the long-term mass care issues that can arise in the aftermath of a disaster and how to respond to them.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, public health, VOAD

Prerequisites: None

This is a "Required" course in the Advanced Professional Series (APS) program.

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

**RAPID Assessment Workshop
G250.7**

Course Description: This one-day workshop provides communities with a Resource Guide and Facilitator's Guide that can be used when developing the plan and procedures for rapidly and efficiently collecting disaster intelligence immediately following a disaster. This intelligence is used to prioritize response activities, allocate available resources and specifically request resources from other sources to save and sustain lives.

Target Audience: Any community working to improve its disaster intelligence collection procedures

Prerequisites: None

This is a "Required" course in the Advanced Professional Series (APS) program.

**Local Volunteer and Donations
Management
G288**

Course Description: This one-day workshop addresses the planning consideration and operational requirements for an effective donations management system at the local level. A special emphasis is put on the important of collaborative partnerships between local government, voluntary agencies, and community organizations as the key to success in volunteer and donations management.

Target Audience: Emergency management, any others with responsibility to oversee, coordinate and/or assist with the state and local donations functions during disasters

Prerequisites: IS-288, The role of Voluntary Agencies in Emergency Management

Recommended: IS-100, Introduction to the Incident Command System, IS-700, National Incident Management System.

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

**Basic Public Information Officer
Course
G290**

Course Description: This two and one-half day course is intended for the new or less experienced PIO. Its emphasis is on the basic skills and knowledge needed for emergency management public information activities. Topics include the role of the PIO in emergency management, conducting awareness campaigns, news release writing and television interviews.

Target Audience: Public information officers in emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Individuals with considerable experience in public information may want to consider applying for a waiver to attend the Advanced Public Information Officers (E388) course at EMI. This is an "Elective" course in the Advanced Professional Series (APS) program.

Prerequisites: None

**Mass Fatalities Planning
G386**

Course Description: This two-day course prepares local and state response personnel and other responsible agencies and professionals to handle mass fatalities effectively and to work with the survivors in an emergency or disaster.

The course covers incident management, mass fatalities, planning before and operations during an incident, establishing the morgue, family assistance support operations and assistance from the federal government.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Prerequisites: None

Ohio Emergency Management Agency

2009 - 2010 Training Catalog

Course Descriptions

NIMS Resource Management

G703/IS703

Course Description: This course provides the principles, tools, processes, and systems used in the NIMS that incident managers need for timely and effective resource management during an incident. Primary tasks addressed in this course are:

- Establishing systems for describing, inventorying, requesting, and tracking resources;
- Activating these systems prior to and during an incident;
- Dispatching resources prior to and during an incident; and
- Deactivating or recalling resources during or after incidents.

The course shows that resources including personnel, teams, facilities, equipment and supplies, are managed through this NIMS system by advance planning; resource identification and ordering; categorizing resources; use of agreements; acquisition management; management information systems; and protocols for ordering, mobilization and dispatching.

The course begins with resource management concepts and principles and then addresses how to get an organization ready for managing resources in disasters. Next, the course focuses on management of resources during an incident and goes on to a section dealing with the complex incident. There is then a section about reassessing readiness in the post-incident period followed by a summary and conclusion.

This course will supersede G276, Resource Management. For purposes of

the Advanced Professional Series, those who have completed G276 may still claim credit for it as an elective, or IS-703 will count toward that elective.

This course can be taken via independent study at <http://training.fema.gov/EMIWeb/IS/is703.asp> or in the classroom. The classroom course is two-days long.

Target Audience: Emergency management, fire, law enforcement, emergency medical services, public works, and public health.

Prerequisites: None

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

Mitigation Planning Workshop

G318

Course Description: This course provides the principles, tools, processes, and systems used in the NIMS that incident managers need for timely and effective resource management during an incident. Primary tasks addressed in this course are:

This two-day workshop discusses the Disaster Mitigation Act of 2000 which amends the Robert T. Stafford Disaster Relief and Emergency Assistance Act by, among other things, adding a new section, 322-Mitigation Planning. Section 322 requires local governments to prepare and adopt jurisdiction-wide hazard mitigation plans as a condition of receiving Hazard Mitigation Grant Program (HMGP) funds for “brick and mortar” mitigation projects. The Mitigation Planning Workshop for Local Governments assists representatives of local communities or multi jurisdictional planning areas to develop a mitigation plan that meets community needs as well as the Section 322 local government planning requirements as described in 44 CFR Section 201.6. This workshop explains each of the requirements, demonstrates how FEMA’s new Mitigation Planning How-to-Guides can be used to address each requirement, and provides opportunities to begin the planning process in group activities with representatives of the same community or planning area.

Target Audience: Emergency management, mitigation planners

Prerequisites: None

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

Radiological Preparedness

**Radiological Exposure Control
Course
OH100**

Course Description: This one-hour course provides an overview of the methods used to keep track of an emergency worker's exposure to ionizing radiation; such as, dosimetry, and record keeping practices. Also, protective measures; such as, time, distance, and shielding, are illustrated to keep exposures as low as possible and anti-contamination methods are discussed. The purpose of this course is to familiarize the emergency worker with the basic knowledge of protective measures when dealing with radiation areas.

The Radiological Exposure Control course is offered annually to emergency responders who have duties within the Emergency Planning Zone (EPZ) or necessitate entering the EPZ.

Target Audience: Ohio Department of Transportation, law enforcement agencies, county engineer road crews, fire departments, Ohio Department of Natural Resources, parks and wildlife, and federal parklands tasked with duties in the county plan inside the 10-mile EPZ.

Counties wishing to host this training should contact the Ohio EMA Radiological branch at (614)889-7153 for availability and scheduling

Prerequisites: None

**Radiological Emergency Response
Training for Transportation
Operators' Course
OH110**

Course Description: This one-hour course provides school bus drivers, transportation officers and school administration officials with an understanding of expected duties and responsibilities of the transportation operators the basis and background information used for determination of those responsibilities; personal protective measures; and specific information on locations of risk/receiving schools and appropriate routes.

The Transportation Operators' course is offered on an annual basis to those school districts that have been assigned duties, which include the transportation of students from schools to reception centers.

Target Audience: Superintendents, principals, bus drivers, and transportation officers of individual school districts

Counties wishing to host this training should contact the Ohio EMA Radiological branch at (614)889-7153 for availability and scheduling

Prerequisites: None

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Course Descriptions**

**Radiological Emergency
Response Training for Critical
Workers' Course
OH120**

Course Description: This one-hour course provides a review of the County Emergency Plan and Standard Operating Procedure applicable to the organization. The purpose of this course is to train those persons who would remain in a facility during and after a nuclear power plant incident, with the necessary information about protection from exposure and contamination.

The Radiological Emergency Response Training for Critical Workers' course is offered annually to those health care facilities and detention centers within the 10-mile Emergency Planning Zones of the nuclear power plants.

Target Audience: Detention centers, nursing homes, convalescent centers, and health care centers

Counties wishing to host this training should contact the Ohio EMA Radiological branch at (614)889-7153 for availability and scheduling.

Prerequisites: None

**Radiological Monitors' Refresher
Course
OH205**

Course Description: This four-hour course reviews the material presented during the 16-hour Radiological Monitors' Course with emphasis placed on instrument operations and exercises. The refresher is given annually to agencies that have already received the more extensive course.

Refresher courses are offered to response agencies on an annual basis.

Target Audience: Fire departments, local, county and state law enforcement agencies; EMS personnel; various state agencies with emergency response functions; amateur radio clubs; and other volunteer groups

Counties wishing to host this training should contact the Ohio EMA Radiological branch at (614)889-7153 for availability and scheduling.

Prerequisites: None

Ohio Emergency Management Agency 2009 - 2010 Training Catalog

Radiological Decontamination Course OH210

Course Description: This eight-hour course provides the trained monitor with the information about radiological decontamination techniques and methods for personnel and equipment through set up and operation of a decontamination facility.

The Radiological Decontamination course is offered on a semi-annual basis to departments that are identified as decontamination facilities.

Target Audience: Fire departments with decontamination station functions

Counties wishing to host this training should contact the Ohio EMA Radiological branch at (614)889-7153 for availability and scheduling.

Prerequisites: None

Radiological Decontamination Refresher Course OH215

Course Description: This three-hour course provides the previously trained monitor with a review of the decontamination methods of personnel and equipment through the set up and operation of a decontamination facility.

The Radiological Decontamination Refresher course is offered annually to responders who have previously completed the Radiological Decontamination course (OH210).

Target Audience: Fire departments with decontamination station functions

Counties wishing to host this training should contact the Ohio EMA Radiological branch at (614)889-7153 for availability and scheduling.

Prerequisites: None

Ohio Emergency Management Agency

2009 - 2010 Training Catalog

Instructor Biographies

Rudi Blaser

Rudi is a planner in the Ohio EMA plans branch. He is responsible for working with county emergency managers and other partner organizations in updating plans and complying with various federal program requirements. Rudi has participated in presenting modules from FEMA courses with other members of the plans branch. As the State Community Emergency Response Team (CERT) point-of-contact, Rudi has organized train-the-instructor courses in cooperation with the Ohio EMA training section over the past several years. Rudi holds two graduate degrees from The Ohio State University.

Vikki Bunting

Vikki is a field liaison for the Ohio Emergency Management Agency. In 2005, she was involved with the Capital Area Council of Governments (CAPCOG); their offices are located in Austin, Texas, as the regional homeland security coordinator. Vikki has 16 years of experience as a fire/medic rotational station officer and chief water rescue officer with the Willoughby Fire Department. She was also a fire instructor for eight years through the adult education program at the Auburn Vocational Board of Education.

Vikki received her Professional Development Series (PDS) certificate in 2005 from the Emergency Management Institute (EMI), in Emmitsburg, Maryland. In 2004, she received certificates from the National Fire Academy (NFA) in Emmitsburg, Maryland for Command & General Staff Functions and Command & Control of

Natural and Man-made Disasters; and in 2002, she received the NFA certificate for Command & Control at Multi-Alarm Incidents.

Since 2004, Vikki has been an adjunct instructor with the National Fire Academy teaching National Incident Management System (NIMS) Incident Command System for the Fire Service; NIMS Incident Command System for the Fire Service train-the-trainer; NIMS Incident Command System for Emergency Management Service; and Introduction to Unified Command at Multi-Agency and Catastrophic Incidents.

Vikki's experience also includes teaching at the Ohio Emergency Management Agency, where she has taught the Emergency Management & Command courses: ICS-100 to 400, IS-700, IS-800, G191, G275 and G600. At the Emergency Management Institute (EMI), she has taught Homeland Security Planning for Local Governments (train-the-trainer). At the Meridia Center for Quality and Leadership, she was the basic and intermediate paramedic instructor. At Terra Community College, Community Education in Fremont, Ohio, she taught basic caving. Vikki has also been an instructor for basic life support and advanced cardiac life support.

Keven Clouse

Keven has served the people of Ohio in the Emergency Management field for over 17 years in public service. He has a Bachelor of Arts in Public Relations from Otterbein College and received the Emergency Management Professional Development Series Capstone Certificate (PDS) in 1993, through the Emergency Management Institute, in

Ohio Emergency Management Agency 2009 - 2010 Training Catalog

Emmitsburg Maryland and has completed the requirements for the Advanced Professional Development Series (APDS) in 2008. Keven first became involved in the field of emergency management as part of his Eagle Scout project in 1985-86, where he developed a team of youths to work with the American Red Cross in the event of disaster.

Keven is a decorated combat veteran of Operation Iraqi Freedom, where he earned the Bronze Star for merit as a member of the 4th Infantry Division. Subsequently, in 2005, he deployed to southwestern Mississippi and New Orleans, in the immediate aftermath of Hurricane Katrina, as a member of Task Force Buckeye. He is a qualified US Army instructor, having fulfilled the requirements of the Combined Arms Services Staff School (CAS3), and currently serving a tour of duty as the Intergovernmental Affairs Officer for the Joint Forces Headquarters of the Ohio National Guard. He has served in the Army National Guard since 1986 in a variety of positions to include Cavalry Scout, Armor Battalion Logistics Officer and M-1 Abrams Company Commander to name a few.

In his personal life, Keven enjoys spending time with his family and investing in the family real estate business. Additionally, Keven has enjoyed coaching youth ice hockey or being involved in scouting. Keven is an avid outdoorsman -- he thoroughly enjoys hunting, fishing and boating. He has also been known to travel across the country on his Harley-Davidson motorcycle from time to time.

Dean W. Ervin Sr.

Dean Ervin's experience in planning specialties include Hazard Mitigation Planning, Radiological Emergency Preparedness, Hazardous Materials Emergency Planning, U.S. Department of Energy facility emergency planning, transportation of radiological materials, state-wide energy emergency preparedness, and anti-terrorism. Throughout his career, Mr. Ervin has responded to over twenty federally declared emergencies and events.

Mr. Ervin has experience in supervising the Plans Section in Ohio EMA's Operations Branch. His seven-Planner section was responsible for research and development of emergency preparedness issues, Homeland Security grant programs and assistance to State and county agencies in emergency planning.

In 1998, Mr. Ervin and his planning team received the Team-Up Ohio Award for developing emergency procedures for the newly constructed Hilltop Complex that houses over 2,100 employees of the Ohio Department of Public Safety and the Ohio Department of Transportation. Later, he was appointed as a technical specialist for participating on the Public Utilities Commission of Ohio on Year 2000 Planning and recognized for his contributions in emergency preparedness. Mr. Ervin was awarded the Excellence in Service Award for Ohio EMA in March 2000. After his return from being mobilized by the U.S. Army to Kosovo and Bosnia, Mr. Ervin and his teammates were awarded the Ohio EMA Excellence in Service Team Award for their contribution and efforts gaining a \$43.1 Million Homeland Security grant for state and local government.

Ohio Emergency Management Agency

2009 - 2010 Training Catalog

Dean Ervin is still active in the Ohio Army National Guard and holds the rank of Lieutenant Colonel in the Corps of Engineers. He assigned as the Surface Maintenance Branch Chief in the J-4 Logistics Section, Joint Forces Headquarters-Ohio which has oversight of 18 Field Maintenance Service facilities, two Combined Service Maintenance facilities and the Unit Training Equipment Site at the Ravenna Training & Logistics Site. These facilities repair and maintain all vehicles, weapons and military equipment for the Ohio Army National Guard. He recently returned from a State Partnership for Peace program mission in Belgrade, Serbia.

He also accomplished several major planning initiatives in his career such as waterway evacuation around nuclear power plants, U.S. Department of Justice programs for anti-terrorism planning, equipping and training, Donations and Volunteer Management, Dam Safety and Inundation planning, planning and grant writing for the Assistance to Firefighters Grant planning and the Commercial Equipment Direct Assistance Program.

Mr. Ervin currently resides in Reynoldsburg, Ohio and has one son, Dean Jr. who is an undergraduate in Automotive & Diesel Technology at the University of Northwest Ohio.

Pam Gibson, MEP

Mrs. Pam Gibson, MEP, is a Field Liaison for an 11 county area in Southwest Central Ohio. Mrs. Gibson is responsible for performing as the lead State Emergency Management representative at the county level during disasters and has 5 years experience in Emergency Management. Her duties include disaster response, conducting

training courses, and providing technical assistance to county Emergency Management Directors and local officials concerning Federal grants.

Mrs. Gibson also works with 11 Local Emergency Planning Committees (LEPCs) to ensure consistent application and compliance with State and Federal laws and regulations. She actively participates in the development and critique of tabletop, functional, and full-scale LEPC and homeland security exercises. Mrs. Gibson also assists in the development and review of emergency response plans with local government officials for the purpose of providing clear, on-site direction in regards to current planning requirements and standards.

Mrs. Gibson has earned the Master Exercise Practitioner (MEP) designation from FEMA's Emergency Management Institute (EMI) and she is an Exercise Design and Evaluation course and Homeland Security Exercise Evaluation (HSEEP) course instructor for Ohio EMA.

Phil Johnson

Phil manages the Ohio EMA training and exercise section and is the course manager for G265 Instructional Skills, G242 Effective Communications, G240 Leadership and Influence and the semi-annual directors' seminar. Before launching his career in emergency management, he served for 21 years in the U.S. Army. During that time he completed instructor training and small group leadership courses and served as a training developer and evaluator focusing on classroom and distance learning programs. After leaving the military, he worked with the Department of Homeland Security, Center for

Ohio Emergency Management Agency

2009 - 2010 Training Catalog

Domestic Preparedness in Anniston, AL, the Florida Division of Emergency Management in Tallahassee, FL, and currently with the Ohio Emergency Management Agency. He has completed the Emergency Management Institute's (EMI) Professional Development Series and holds a Bachelor of Science in Public Administration degree from Hawaii Pacific University. He also completed major postgraduate work in Emergency Management with Jacksonville State University and is pursuing the EMI Master Trainer certification.

Lisa Jones, State Training Officer

Lisa Jones is the State Training Officer for the Ohio Emergency Management Agency (Ohio EMA), in Columbus, Ohio. She transferred to the Ohio Department of Public Safety, Emergency Management Agency in September of 2008 and she has over 16 years of State of Ohio employment.

Prior to working at Ohio EMA Ms. Jones worked as a Training Officer at the Ohio Department of Job and Family Services (ODJFS), Office of Unemployment Compensation (UC) Benefits and UC Tax Departments. She began her career with ODJFS in 1983 and after 12 ½ years of service, she moved to Tulsa, Oklahoma. In 1999, she completed her Masters of Divinity Degree in Theology with special interest in Biblical Hebrew, Multimedia and Computers, Education and Counseling.

As part of her education experience, she traveled to Israel to study at Jerusalem University College. She was later trained as a Hospital Chaplain Intern in Tulsa, Oklahoma and Columbus, Ohio where she provided pastoral care to individuals affected by sickness, death and dying.

After earning her Masters Degree, she taught high school for five years and she has experience as an adjunct college professor.

Her experience includes several years as an educator, trainer and public speaker for the State of Ohio and a variety of other venues. She has taught and trained individuals in youth detention centers, youth and adult prisons, homeless shelters, nursing homes and churches. She also has several years of experience in the preparation and delivery of verbal and written communication and in multi-media and computers in all of her teaching and training roles.

In 2005, she returned to ODJFS where she was promoted to the position of Training Officer in November of 2006. She utilized her training skills, research skills and her knowledge of Unemployment Compensation Law and Policy and her technology skills to produce and provide classroom and web-based training. She also served as a web-based faculty member for the National Judicial College where she helped provide the Essential Skills for the Unemployment Adjudicator web-based course.

She presently coordinates regional and statewide emergency management training to improve local and state ability to prepare for, respond to, recover from and mitigate the effects of emergencies and disasters. She assesses statewide training needs and develops, or provides technical guidance and assistance in the development of training to meet the identified needs.

Ms. Jones also represents the state and the agency at county, regional, state and federal level meetings and conferences involving emergency management

Ohio Emergency Management Agency

2009 - 2010 Training Catalog

training issues and she assists with the development of a comprehensive training schedule. Likewise, she assists with the review of programmatic requirements and funding levels for emergency management assistance funds related to training.

As the State Training Officer and the training liaison to the Federal Emergency Management Agency, U. S. Department of Homeland Security and other state and federal agencies, Ms. Jones coordinates with the local, state and federal officials to plan, schedule and conduct federal, state and local training programs. In addition, she maintains records and reports related to training activities, and assists with developing and publishing the annual EMA training catalog. She is also responsible for processing student applications from individuals across the state to attend State and Federal Training and coordinating all Ohio EMA training activities with the Emergency Management Institute.

Greg Keller

Greg Keller is the Grant's Administrator for the Disaster Recovery Branch of the Ohio EMA. He has conducted field damage assessments following disasters or emergencies, assisted with the implementation of the Individual Assistance Program, and implemented the Public Assistance Grant Program for 21 Presidential disaster declarations. Mr. Keller also has assisted the States of Florida and Illinois during recovery efforts associated with Hurricane Andrew and the Midwest Floods of 1993, respectively, and co-presented the initial delivery of the Debris Management course in the State of Arizona.

As Grant's Administrator, Mr. Keller is responsible for the administration of the Public Assistance Grant Program following Presidential disaster declarations; coordinating public field damage assessments following disasters or emergencies; providing training to State agencies and local governments in damage assessment, debris management, cost documentation and recovery; and processing requests from local governments for the State Disaster Relief Program. He has also served as lead instructor for delivery of FEMA's Public Assistance Workshop and the Debris Management Course at the Emergency Management Institute, Emmitsburg, Maryland. He also served on a joint task force to develop the National Emergency Management Information System (NEMIS), focus groups responsible for updating the State Public Assistance Operations course, and the FEMA/State Public Assistance Program Steering Committee.

Mr. Keller earned a Bachelor of Arts in International Studies, specializing in International Relations, from the Ohio State University, and is retired from the Ohio Air National Guard. He also has received the Capstone Certificate for completion of the Professional Development Series of courses offered by FEMA at the Emergency Management Institute as well as Employee of the Month and Quarter (Team Award) from Ohio EMA.

Tamara McBride

Tamara McBride joined the Ohio Emergency Management Agency as Chief of Public Affairs in January 2008. As the Chief of Public Affairs, she serves as the principle spokesperson for the agency. Her daily responsibilities

Ohio Emergency Management Agency 2009 - 2010 Training Catalog

include managing and directing Ohio EMA's public affairs program; assisting agency officials; and developing key strategies that promote public awareness of emergency management and preparedness.

Prior to her position at the Ohio Emergency Management Agency, Ms. McBride served as Director of Marketing and Communications with the Cleveland Department of Public Health. In that capacity, she was responsible for the city of Cleveland's public health crisis communications, public information notification, website and promotion of public health campaigns. Prior to that, she served as a Marketing and Community Relations Associate for the Cleveland Clinic.

Tamara holds a Bachelor of Arts degree from Ohio University and a Master's degree in Organizational Management from Ursuline College in Cleveland. She is a member of the National Emergency Management Association and Federal Emergency Management Agency Public Information Sub-committee. Tamara also serves as a Red Cross Public Information volunteer.

Kay Phillips

Kay Phillips is Chief of the Disaster Recovery Branch (DRB), Ohio Emergency Management Agency (OH EMA), Ohio Department of Public Safety (ODPS). She came to the Ohio EMA from the Federal Emergency Management Agency (FEMA). While employed with FEMA and its predecessor agencies, she was assigned to over 55 Presidentially declared disaster operations. She has coordinated recovery activities for federal and state declared disasters since coming to Ohio in 1994. She has been associated with

federal and state disaster assistance programs for 35 years.

As Chief of the Disaster Recovery Branch, she is responsible for overseeing the implementation and administration of the Federal Individuals and Households Program and Public Assistance Program following Presidential disaster declarations. The Disaster Recovery Branch also administers a state-funded program for governmental entities and infrastructure damages; the State Disaster Relief Program (SDRP); and a state-funded program for private sector damages and expenses, the State Individual Assistance (State IA) Program. In addition to disaster program administration, the Disaster Recovery Branch provides training and education about disaster assistance programs, debris management planning, and the application process for the various types of federal and state disaster assistance.

Ms. Phillips earned a Bachelor of Science degree in education from Eastern Illinois University and Capstone Certificate for completion of the FEMA Professional Development Series.

Darren E. Price, MEP

Mr. Darren E. Price, MEP, is the Exercise Program Manager for the Ohio Emergency Management Agency (OEMA), in Columbus, Ohio. He has over 22 years experience in exercising various emergency and crisis management plans at the local, State, and Federal levels. Mr. Price is the State Exercise Point of Contact for Ohio to both the Federal Emergency Management Agency (FEMA) and the National Exercise Division (NED). He is also a member of numerous national-level exercise committees, addressing

Ohio Emergency Management Agency 2009 - 2010 Training Catalog

topics such as the National Standard Exercise Curriculum (NSEC), revising the Homeland Security Exercise and Evaluation Program (HSEEP) Exercise Evaluation Guides (EEGs), and the development of the HSEEP Training Course.

Mr. Price has presented at the National Training and Exercise Conference in Emmitsburg, Maryland and participated as a panelist at the National Grants and Training Conference in Washington, DC. He has also presented at the Homeland Security Summit in Arlington, Virginia, as well as participated on an expert panel for Live Response. Live Response is a 60-minute live discussion in which a panel of experts explores topics related to Weapons of Mass Destruction (WMD) consequence management and engages in question and answer sessions with the program audience.

Mr. Price has overseen, managed, and participated in more than 200 exercises and has coordinated and overseen the design and conduct of a Cross Border Exercise involving the State of Ohio, the Province of Ontario, Canada, and Federal agencies from the United States and Canada. Mr. Price has a degree in the Criminal Justice field from Hocking College, and he has completed the FEMA Professional Development Series, and has earned the certificate title of Master Exercise Practitioner (MEP) from FEMA's Emergency Management Institute (EMI) in Emmitsburg, Maryland.

Prior to transferring to the OEMA, he was employed by the Ohio Department of Rehabilitation and Correction for nearly 11 years as a Correction Officer and a Special Response Team (SRT) Commander, where he commanded

numerous SRT deployments throughout the State of Ohio. Mr. Price is certified as a Master Trainer; has trained various law enforcement and State agencies throughout the State of Ohio in SRT operations, chemical munitions, and less lethal munitions; and is certified as a weapon of mass destruction (WMD) instructor. Mr. Price is a veteran of the U.S. Army, where he served as an Intelligence Analyst in the United States and Germany.

Brad Schwartz

Brad Schwartz is the State Planner for the Ohio Emergency Management Agency (Ohio EMA) and is responsible for maintaining the State of Ohio's Emergency Operations Plan (EOP). He engages state and federal agencies that have State EOP emergency response roles and responsibilities in structured planning efforts to ensure that the State EOP is kept current and is responsive to the ever-changing emergency management and response environment.

Mr. Schwartz led a team that wrote the nation's first state-level, EOP-based Acute and Non-Acute Mass Fatalities Plans, and he was involved in producing the state's Pandemic Influenza Response Plan. In the recent past, he facilitated the update and/or creation of a number of elements of the Ohio EOP, including the Special/Functional Needs Plan, the Animal Disease Incident Plan, Ohio SNS Plans, and other components of the Ohio EOP.

Mr. Schwartz was a member of national teams that produced federal guidance to local governments on emergency planning for special/functional needs populations, and participated in the creation of federal emergency planning guidance to state and local governments,

Ohio Emergency Management Agency

2009 - 2010 Training Catalog

Community Planning Guidance 101 (CPG-101), and update of State and Local Guidance 101 (SLG-101).

Mr. Schwartz received a Master of Science in Urban Planning from Cleveland State University and a Master of Landscape Architecture from The Ohio State University. He holds a Professional Development Certificate from FEMA's Emergency Management Institute and he is a certified Continuity of Operations Planner.

He is published in the fields of program planning, evaluation and monitoring; central-city neighborhood development; and energy conservation research and demand-side management. Mr. Schwartz is an award-winning public space designer, and he is a recipient of awards for educational landscape planning and design. He is a two-time recipient of the Ohio Department of Public Safety's Excellence in Service Award.

Mr. Schwartz, his wife, Coleen and their children, Evan and Elli live in a 1870s farmhouse in Columbus' Clintonville neighborhood that is on the United States Department of the Interior's National Register of Historic Places.

Patrick Sheehan

Patrick is a Planner with the Ohio Emergency Management Agency. Patrick works with county and local emergency managers and other stakeholders on emergency, strategic, homeland security and continuity of operations planning. Patrick also coordinates the Citizen Corps Program Grant. During emergencies, Patrick is a part of the Ohio Emergency Operations Center's Assessment Room staff.

Patrick earned a Bachelor of Business Administration degree in Management from Kennesaw State University (Georgia). He is a graduate of the U.S. Army Chemical School, the Toxic Agent Training Course at the Chemical Defense Training Facility, and the U.S. Army Airborne School.

Daniel E. Winningham

Mr. Daniel E. Winningham, MEP, is a Field Liaison with the Ohio Emergency Management Agency for an 11 county area in Central Ohio. Mr. Winningham is responsible for performing as the lead State Emergency Management representative at the county level during disasters and has 22 years experience in Emergency Management. His duties include disaster response, conducting training courses, and providing technical assistance to county Emergency Management Directors and local officials concerning Federal grants.

Mr. Winningham also works with 11 Local Emergency Planning Committees (LEPCs) to ensure consistent application and compliance with State and Federal laws and regulations. He actively participates in the development and critique of tabletop, functional, and full-scale LEPC and homeland security exercises. Mr. Winningham also assists in the development and review of emergency response plans with local government officials for the purpose of providing clear, on-site direction in regards to current planning requirements and standards.

In 2008, Mr. Winningham conducted more than 120 site visits to county agencies and Emergency Management organizations throughout Ohio. He was involved in over 25 exercises and was an instructor in 10 courses offered by the

Ohio Emergency Management Agency 2009 - 2010 Training Catalog

Ohio Emergency Management Agency, including serving as an instructor for the Exercise Design and Evaluation Course. Mr. Winningham is also the Course Manager for the Emergency Operations Center Management and Operations Course.

Mr. Winningham was received his Certified Emergency Manager (CEM) in 1995 and has completed FEMA's Master Exercise Practitioner Program (MEP).

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix A, Mission Areas**

APPENDIX A, MISSION AREAS

<i>Course Code</i>	<i>Course Title</i>	<i>Common</i>	<i>Prevent</i>	<i>Protect</i>	<i>Recover</i>	<i>Respond</i>	<i>Target Audience</i>
G-108	Community Mass Care Management					X	EM
G-139/IS-139	Exercise Design	X				X	PH, Environmental Health, Health Care Providers, EMS, EM, VOAD, PIO, Fire, PW, Private Industry
G-191	Incident Command System/Emergency Operations Center Interface					X	LE, Fire, EMS, PW, PH, EM
G-197	Emergency Planning and Special Needs' Populations					X	EM, Special Needs' Agencies, PH, Hospital, EMS, Evacuation Planners
G-200	Directors' Seminar	X					EM
G-202	Debris Management				X		EM
G-230	Introduction to Emergency Management in Ohio	X					EM
G-235/IS-235	Emergency Planning	X					EM, EMS, PW, LE, Fire
G-240/IS-240	Leadership and Influence	X					EM
G-241/IS-241	Decision-Making and Problem Solving	X					EM
G-242/IS-242	Effective Communications	X					EM
G-244/IS-244	Developing and Managing Volunteers	X					EM
G-250.7	Rapid Assessment Planning	X					EM, Fire, LE, PW, PH
G-270.4	Recovery from Disaster, the Local Government Role				X		EM
G-271	Hazardous Weather and Flood Preparedness	X		X			EM, PW, National Weather Service, Elected Officials, Fire

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix A, Mission Areas**

<i>Course Code</i>	<i>Course Title</i>	<i>Common</i>	<i>Prevent</i>	<i>Protect</i>	<i>Recover</i>	<i>Respond</i>	<i>Target Audience</i>
G-272	Warning Coordination	X	X				EM
G-288	Donations Management				X		EM
G-290	Basic Public Information Officers					X	Public Information Officers in EM and related field of LE, Fire, EMS, PW, PH
G-300	Intermediate Incident Command System (ICS) for Expanding Incidents, ICS-300					X	LE, Fire, EMS, PW, PH, EM
G318	Mitigation Planning Workshop		X				EM
G-358	Evacuation and Reentry Planning	X					EM, Planners, Persons responsible for evacuations
G-361	Flood Fight Operations	X	X	X			EM, PW, Elected Officials
G-362	Multi-Hazard Emergency Planning for Schools	X					Education, LE, Fire, EM
G-386	Mass Fatalities Incident Response				X	X	EM
G-400	Advanced Incident Command System (ICS) Command and General Staff – Complex Incidents, ICS 400					X	LE, Fire, EMS, PW, PH, EM
G-408	Homeland Security Planning	X					Planners from LE, Fire, EMS, PW, PH, EM
G-605	Damage Assessment				X		EM, LE, Fire, PW
G-618	Cost Documentation				X		EM, LE, Fire, PW
G-775	EOC Management and Operations			X			EM, Fire, EMS, PW, PH,

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix A, Mission Areas**

<i>Course Code</i>	<i>Course Title</i>	<i>Common</i>	<i>Prevent</i>	<i>Protect</i>	<i>Recover</i>	<i>Respond</i>	<i>Target Audience</i>
IS-100	Introduction to the Incident Command System					X	LE, Fire, EMS, PW, PH, EM
IS-200	Incident Command System for Single Resources and Initial Action Incidents					X	LE, Fire, EMS, PW, PH, EM
IS-700	NIMS, An Introduction	X					All persons with response or recovery responsibilities
G-703/IS-703	NIMS Resource Management					X	State and local individuals responsible for effectively developing and maintaining a resource management system within the EOC or ICS
IS-800.B	National Response Framework An Introduction					X	Local State, and Federal First Responders, EM Planners, and Managers
MGT-320	CAMEO			X	X		EM, Fire, LE
OH-100	Radiological Exposure Control Course		X	X			Ohio Department of Transportation, LE, county engineer road crews, fire, Ohio Department of Natural Resources, parks and wildlife, and federal parklands tasked with duties in the county plan inside the 10-mile EPZ.
OH-110	Radiological Emergency Response Training for Transportation Operators' Course			X		X	Superintendents, principals, bus drivers, and transportation officers of individual school districts
OH-120	Radiological Emergency Response Training for Critical Workers Course			X		X	Detention centers, nursing homes, convalescent centers, and health care centers

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix A, Mission Areas**

<i>Course Code</i>	<i>Course Title</i>	<i>Common</i>	<i>Prevent</i>	<i>Protect</i>	<i>Recover</i>	<i>Respond</i>	<i>Target Audience</i>
OH-205	Radiological Monitors Refresher Course			X			Fire departments; local, county, and state law enforcement agencies; EMS personnel; various state agencies with emergency response functions; amateur radio clubs; and other volunteer groups
OH-210	Radiological Decontamination Course				X	X	Fire departments with decontamination station functions
OH-215	Radiological Decontamination Refresher Course				X	X	Fire departments with decontamination station functions

Ohio Emergency Management Agency

2009 - 2010 Training Catalog

Appendix B, Curriculum

APPENDIX B, CURRICULUM

ICS/NIMS

It is recommended that courses in the ICS/NIMS Curriculum be completed in the following order.

IS 700	National Incident Command System
IS 800.B	National Response Framework
IS/ICS 100	Introduction to Incident Command System
IS/ICS 200	Basic Incident Command System
G 191	ICS/EOC Interface
ICS/G 300	Intermediate Incident Command System
ICS/G 400	Advanced Incident Command System

Planning

IS/G 235	Emergency Planning
G 408	Homeland Security Planning
G 358	Evacuation and Reentry Planning
G 362	Multi-hazard Planning for Schools
G 197	Emergency Planning and Special Needs' Populations

Recovery

G 270.4	Recovery from Disaster the Local Government Role
G 202	Debris Management
G 605	Damage Assessment
G 618	Cost Documentation

Ohio Revised Code

IS 230	Principles of Emergency Management
OH 230	Emergency Management in Ohio
IS/G 235	Emergency Planning
IS/G139	Exercise Design
G 270.4	Recovery from Disaster the Local Government Role

Professional Development Series (FEMA)

IS 230	Principles of Emergency Management
IS/G 235	Emergency Planning
IS/G139	Exercise Design
IS 242	Effective Communications
IS 241	Decision-Making and Problem Solving
IS 240	Leadership and Influence
IS 244	Developing and Managing Volunteers

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix B, Curriculum**

Severe Weather

G 271	Hazardous Weather
G 272	Warning Coordination
G 361	Flood Fight Operations

Advanced Professional Series (FEMA)

Students must complete all of the required and any five (5) of the ELECTIVES to complete the series

REQUIRED

G 191	ICS/EOC Interface
G 250.7	Rapid Assessment Workshop
G 270.4	Recovery from Disaster the Local Government Role
G 318	Mitigation Planning Workshop
G 775	EOC Management and Operations

ELECTIVES

G 108	Community Mass Care Management
G 197	Emergency Planning and Special Needs' Populations
G 202	Debris Management
IS 271	Anticipating Hazardous Weather <u>Or</u> G 271 Hazardous Weather
G 272	Warning Coordination
G 288	Donations' Management
G 290	Basic Public Information Officer Course
G 358	Evacuation and Reentry Planning
G 361	Flood Fight Operations
G 362	Multi-hazard Planning for Schools
G 386	Mass Fatalities Planning
G 400	Advanced Incident Command System
G 408	Homeland Security Planning
IS/G 703	NIMS Resource Management

WMD/Terrorism

CAMEO	Computer-Aided Management of Emergency Operations (LSU)
-------	---

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix C, Course Evaluation Form**

APPENDIX C, COURSE EVALUATION FORM

COURSE NAME	COURSE MANAGER/LEAD INSTRUCTOR			
PRIMARY ROLE IN EMERGENCY MANAGEMENT	YEARS OF EXPERIENCE IN EMERGENCY MANAGEMENT			
COURSE ASSESSMENT (Circle the response closest to your opinion)				
	Disagree	Unsure	Agree	Strongly Agree
Student Manual will be a useful reference	1	2	3	4
Materials are related to your needs	1	2	3	4
Course objectives were met	1	2	3	4
Class participation was encouraged	1	2	3	4
Questions were answered completely	1	2	3	4
Course was a reasonable length of time	1	2	3	4
Course covered the right amount of information	1	2	3	4
Course is worth recommending to others	1	2	3	4
Contributed to my knowledge and skills	1	2	3	4

Suggestions for additional instructional materials and audio-visual aids that might improve this course.

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix C, Course Evaluation Form**

How might the course content or structure be improved?

How might the instructors improve their class delivery?

Any other suggestions for improvement of the course?

EMA 0044 5/07

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix D, Course Registration Form**

APPENDIX D, COURSE REGISTRATION FORM

COURSE REGISTRATION FORM PLEASE TYPE OR PRINT ALL INFORMATION CLEARLY	
Name:	Current Job Position:
Last four numbers of Social Security Number	
Name & Address of Organization Represented:	
County: _____	
Home Address:	Work Phone:
	Home Phone:
	Fax:
	E-Mail Address:
Course Name:	Course Date(s) Requested:
Complete the information below regarding the pre-requisites for the course for which applying.	
Facility	Degree/Certificate
Date Earned	Course/Field of Study
_____	_____
Hotel Room Requested (for students outside 45 miles of course location) Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you have any disabilities (including allergies or medical conditions) which require special consideration? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please describe:	
Briefly describe your activities or responsibilities as they relate to the course for which you are applying, and identify how you will use the information obtained from this course:	
"I certify that the information recorded on this application is correct. I agree to abide by the policies stated in the most recently published Ohio Emergency Management Agency Training Catalog."	
_____/_____ Applicant's Signature	_____ Date
_____/_____ Supervisor's Signature	_____/_____ Date
County EMA Director's Signature Date	
Send Applications to: Training Officer Ohio Emergency Management Agency Training and Exercise Section 2855 West Dublin Granville Road Columbus, OH 43235-2206 Fax: (614) 799-3831	
<i>Applications must be received no later than 15 days prior to the course start date.</i>	

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog**

This page intentionally left blank

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix E, Contact Information**

APPENDIX E, Contact Information

Name	Phone	Email
Phil Johnson, Training and Exercise Section Supervisor	(614)799-3680	prjohnson@dps.state.oh.us
Lisa Jones, Training Officer	(614)799-3824	ljones@dps.state.oh.us
Cathy Deck, Training Officer	(614)889-7168	cdeck@dps.state.oh.us
Darren Price, Exercise Program Manager	(614)799-3660	deprice@dps.state.oh.us
Vacant Training/Exercise Officer	(614)799-3830	
Facsimile	(614)799-3831	

Internet: <http://ema.state.oh.us/training>

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog**

This page intentionally left blank

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix F, Comment Form**

This page intentionally left blank

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix G, Training Calendar**

Appendix G, Training Calendar

Note: Course offerings and dates are subject to change. Please visit the Ohio EMA Training website for the most up to date listings

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix G, Training Calendar**

July 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3 Independence Day observed	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix G, Training Calendar**

August 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
		Emergency Planning and Special Needs Populations, Liberty Township August 4 - 6				
9	10	11	12	13	14	15
		L449 ICS Train the Trainer August 11 - 14				
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix G, Training Calendar**

September 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
		Introduction to CAMEO August 18 - 21				
6	7 Labor Day	8	9	10	11	12
13	14	15	16 Fall Directors' Seminar	17	18	19
20	21	22 G605 Damage Assessment October 22	23 G202 Debris Management October 23 - 24	24	25 G618 Cost Documentation October 25	26
27	28	29	30			

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix G, Training Calendar**

October 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 G191 EOC/ICS Interface October 6 - 7	7	8	9	10
11	12 Columbus Day	13	14	15	16	17
18	19	20 G/IS703 Resource Management October 20 - 21	21	22	23	24
25	26	27	28	29	30	31

**Ohio Emergency Management Agency
 2009 - 2010 Training Catalog
 Appendix G, Training Calendar**

November 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11 Veterans Day	12	13	14
15	16	17 - 18 G318 Mitigation Planning Workshop November 17 - 18		19	20	21
22	23	24	25	26 Thanksgiving	27	28
29	30					

**Ohio Emergency Management Agency
 2009 - 2010 Training Catalog
 Appendix G, Training Calendar**

December 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 G386 Mass Fatalities Incident Response December 1 - 2	2	3	4	5
6	7	8 Ohio EMA Week of Training (Internal)	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25 Christmas Day	26
27	28	29	30	31		

**Ohio Emergency Management Agency
2009 - 2010 Training Catalog
Appendix G, Training Calendar**

January 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 New Years Day	2
3	4	5	6	7	8	9
10	11	12	13 L146 HSEEP Course January 12 - 14	14	15	16
17	18 MLK Day	19	20	21	22	23
24	25	26 G270.4 Recovery from Disaster January 26 - 27	27	28	29	30
31						

**Ohio Emergency Management Agency
 2009 - 2010 Training Catalog
 Appendix G, Training Calendar**

February 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
		G139 Exercise Design and Evaluation February 9 - 12				
14	15	16	17	18	19	20
21	22	23	24	25	26	27
		G358 Evacuation and Reentry Planning February 23 - 24				
28						

**Ohio Emergency Management Agency
 2009 - 2010 Training Catalog
 Appendix G, Training Calendar**

March 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
		G290 Basic Public Information Officer (Owens CC) March 2 - 4				
7	8	9	10	11	12	13
		Introduction to Emergency Management in Ohio March 9 - 12				
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**Ohio Emergency Management Agency
 2009 - 2010 Training Catalog
 Appendix G, Training Calendar**

April 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14 15 Spring Directors' Seminar April 14 - 15		16	17
18	19	20	21 22 Advance CAMEO April 20 - 22		23	24
25	26	27	28	29	30	

**Ohio Emergency Management Agency
 2009 - 2010 Training Catalog
 Appendix G, Training Calendar**

May 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
		G235 Emergency Planning May 4 - 5				
9	10	11	12	13	14	15
		G271 Hazardous Weather May 11 - 13				
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
	Memorial Day					

**Ohio Emergency Management Agency
 2009 - 2010 Training Catalog
 Appendix G, Training Calendar**

June 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
		G244 Developing and Managing Volunteers June 15 - 16				
20	21	22	23	24	25	26
		G250.7 Rapid Assessment Workshop June 22 - 23				
27	28	29	30			

Learner Code of Ethics

- I will take responsibility for my own training
- I will agree to be an active participant in my quest for knowledge and skills
- I will participate in the evaluation process in an honest manner
- I will not interfere with the learning of others

Instructor Code of Ethics

- I will constantly be aware of all learning styles and adapt to meet these learning needs using a variety of teaching methods
- I will create an environment in the class that will encourage the greatest opportunity for learning
- I will strive to continuously improve my skills as an instructor, trainer, and teacher