

# Meeting Notes

## Training Council Meeting

**November 12, 2015**

**1:00 PM – 2:00 PM**



**1:00 PM Welcome by:** David Nunley, Ohio EMA

**Attendees:** David Nunley, Keven Clouse, Patrick Sheehan, Rhonda Meggitt, Laura Adcock, Chasity Schmelzenbach (Noble County/EMAO), Rita Spicer (Perry County), Gerry Beckner (Guernsey County), Scott Turner (ONG J37), Mark Maxwell (Knox County), Helen Norris (Logan County), Darrel Koerber (Franklin County), Kelly Askins (Sandusky County)

### **Introduction to Emergency Management Course (OH230)**

The Introduction to Emergency Management Course is now open for registration on the Public Safety Training Campus (February 22-25, 2016). Ohio EMA employees who are instructing at the training are currently reaching out to their local partners to establish co-instructors and are expected to have them on-board shortly. Chasity Schmelzenbach will be reaching out to find mentors for each of the table shortly.

### **Training Council Subcommittee Development**

#### **Instructor Development and Training Plans Committee**

- Improve participation in TEPW
- Develop Annual Training Plan/Catalog
- Perform Cost / Participation Analysis
- Policy Recommendations (instructor & student)
- Recruit Instructor Candidates
- Audit/Evaluate Instructors
- Suggest Timeline and Training to Attain Core Capabilities

**Those currently signed up for this committee (6):** Mathew McCrystal, Barry Webb, Susan Traylor, Keven Clouse, Chasity Schmelzenbach, David Nunley

#### **Standards Committee**

- Review Existing Standards (ORC)
- Review Past/Current Program (EMAP/OSCAR)
- Review EM Core Capabilities
- Develop Measuring Tool
- Review course content for revision as needed
- Review Topics/ Develop Courses as needed

**Those currently signed up for this committee (10):** Gerry Beckner, Helen Norris, Lisa Jones, Keven Clouse, Rita Spicer, Scott Turner, Laura Adcock, Linda Wilson Mirarchi, Chasity Schmelzenbach, David Nunley

David and Chasity spoke about the committees and one of the first priority for each committee will be to establish a chair person. The next will be for the committees to prioritize their objectives and set a work plan/schedule.

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## Partner Updates

- **Ohio EMA Training Office**
  - David Nunley reported that ICS flip guides are available for distribution. Approximately 2,400 have been given out already. If you have requested copies of the pocket ICS guide please reach out to David to arrange a time to get them.
  - David discussed the current agenda for the Spring Conference and stated that the agenda is nearing completion. The group did not have any concerns over the presentations that were listed.
  - David listed a few trainings on behalf of Lisa and Susan that could not be at the meeting. Those trainings along with all other scheduled trainings can be found at: <https://webeoc.ema.state.oh.us/TrainingAndExercise/courselist.aspx>
  - Keven Clouse stated that the first regional Training & Exercise Planning Workshops were ongoing but seemed to be going well. David mentioned that there will be a Hotwash/AAR with the counties after the TEPW process to see where improvements can be made in the regionalized concept and TEP tool.
- **EMAO Education Committee**
  - No Report but meet shortly.

**Future Meeting Dates:** (All meetings will be held at Ohio EMA)

**Instructor Development and Training Plans Committee**

- January 6, 2016 at 1pm

**Standards Committee**

- January 13, 2016

**Training Council Core Group:**

- February 11, 2016 at 1pm
  - May 19, 2016 at 1pm
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## Mission Statement

“The mission of the Ohio Emergency Management Agency and the Emergency Management Association of Ohio Joint Training Council is to provide a collaborative forum to coordinate available trainings, ensure quality of materials and instructors, and improve offerings in support of building competent emergency managers across Ohio at the city, county, and state level.”