

Meeting Agenda



Training Council Meeting

June 25, 2015

1:00 PM – 2:00 PM

At the Ohio EMA Room 120 with conference call enhancement

The Training Council meeting was held June 25, 2015 from 1:00 PM – 2:20 PM at the Ohio Emergency Management Agency (OEMA) in Room 120. A conference call line was available for those who could not attend in person.

In Attendance: Sima Merick (OEMA), Russ Decker (OEMA), Evan Schumann (OEMA), Andrew Elder (OEMA), David Nunley (OEMA), Lisa Jones (OEMA), Susan Traylor (OEMA), Keven Clouse (OEMA), Jay Carey (OEMA), Bob Zehentbauer (OEMA), Erin Sainato (ODHS), Mark Rafeld (Ashland EMA), Tim Howson (Ashtabula EMA), Pam Haverkos (Clermont), Serena Steele (Cuyahoga EMA), Darrel Koerber (Franklin EMA), Gary Mellor (Holmes EMA), Mark Maxwell (Knox EMA), Helen Norris (Logan EMA), Chasity Schmelzenbach (Noble EMA), Rita Spicer (Perry EMA), Kelly Askins (Sandusky), Diane Woolf (Stark EMA), Patty Levengood (Tuscarawas EMA), Brad Gilbert (Wood EMA),

The meeting started with a welcome from David Nunley. The purpose of today's meeting was to determine the future of the Training Committee. Training is essential to our profession and the counties are our customers. By clarifying the purpose of the committee and incorporating fresh ideas we hope to increase participation both in numbers as well as content.

David turned the meeting over to Ohio EMA Director Sima Merick who reinforced the fact that the objective of the day's meeting is to listen to the participants and determine how best to move the Training Committee forward, ensuring that it is a vital, engaged and integrated training partnership and to maximize the resources available at all levels local, state and federal.

The meeting was then turned over to Ohio EMA Deputy Director Russ Decker. He opened the discussion by commented that during his extensive time in emergency management all things have changed and evolved and that is true for the training council as well. It is time to start fresh and to look to the Training Council as a tool for meeting the counties' needs. Perhaps a way to start is to use the Federal Emergency Management Agency's (FEMA) National Advisory Council (NAC) as a structural model, a forum to vet ideas and receive feedback on new ideas. That model can serve as an efficient way to review and revise programs / courses before they are implemented. To start it was proposed that the committee be chaired by two Co-Chairs, one individual from OEMA (David Nunley) and one from the Emergency Management Association of Ohio (EMAO); whom they will name in the near future. Great support for the co-chair proposal was received from all in attendance. The next step in revitalizing the committee is to validate the need for the Training Committee and to define its purpose and goals.

The attendees then participated in a general discussion where several themes were further discussed:

- Both the Ohio EMA and EMAO value the Training Council. The committee is a valuable collective partnership to come together to ensure good training is accomplished. We want to keep the council vibrant, to enhance energy and input. It is a way to tie needs / goals to training assets and gain visibility on what the counties need, what is currently meeting those needs and what is needed to fill the gaps. A way to tie the THIRA to training.

- Training is not accomplished in a vacuum. We must not forget that exercises complement and complete the training process. We need to approach training as mutually supporting with exercising.
- The committee cannot function at the 30,000 foot macro level. That is too high to result in real efficiencies. Neither can it function in the weeds, still it needs to provide deeper involvement / feedback from the counties. This change began two years ago when the new training policy was implemented facilitating the counties' ability to request training in their jurisdictions.
- Goals are needed to set the direction for the committee. Perhaps a good place to start is in recognizing the accomplishments of previous committee constructs which included:
 - Review and evaluation of FEMA courses to determine applicability to Ohio and where shortfalls were found, work together to add material to make it appropriate / accurate to reflect the processes in Ohio.
 - Provide input into the process for accrediting instructors to ensure that the counties are provided with the best instructors available.
 - Provide input into the Yearly Training Calendar.
 - Formalize and professionalize the Emergency Managers' development.
- How can we use those past contributions to formulate a structure and a pathway for the future? The committee should do a visioning process. Establishing goals, by-laws, guidelines and parameters that will move it forward.
- The committee must look at large goals, for example a joint calendar and training workshops. The goals need to contain benchmarks that provide a direction to move towards and provide a means for refining, tightening and measuring progress. These need support from guidelines that will allow leadership to know that we are hitting the marks while reinforcing to the counties that we are in this together as partners.
- As discussed earlier many things have changed over the years, one thing that has changed for the better is our view of the state and local partners as an integrated entity. We have progressed from an "us / them" perspective to an "us / we" perspective. We do not want to lose that identity as we continue to move forward.
- With so many providers offering the same or similar courses, how do we ensure that we are delivering the best that we can offer? We need to maximize the best training from the local, state and federal levels.
- The committee needs to be cognizant of the diversity of needs / capabilities of the counties both large and small.
- County Director development is paramount. We in Ohio are in a unique culture. With Ohio's home rule local community actions are not controlled by the state. We, the Emergency Management community, owe it to the counties to provide them with the best Director (s) possible. We cannot lose sight of state and local obligations and to focus our training to meet those needs. One key to accomplishing those goals is to provide the Directors with the best training possible. This is especially true for newly appointed directors that are spread in many different directions with numerous obligations.
- We have a valuable tool in the Training and Exercise Planning Workshop (TEPW). We need to zero down into the regions and find a way to make that resource more efficient and accessible to the counties. Perhaps by implementing regional workshops, as a step prior to the state workshop, where the counties can gather to exchange ideas, mentor each other and receive assistance from available subject matter experts. By maximizing these resources to ensure quality work we can assist in resolving the difficulties presented by the often limited county staffing. The efficient use of this collaborative tool can result in useful, workable multi-year training and exercise plans
- Many years ago there was a state program known as OSCAR (Ohio State Capabilities Assessment Resource). This program went beyond finding training gaps and identifying resources. It established a start point for jurisdiction wide visibility and built intra-agency understanding and partnerships. We need to "dust -off" OSCAR and see if it is a viable resource for the way ahead.

- The EMAO implemented an Education Committee which is working to fill the training gaps of the current training plans and offerings. A significant component of the Committee is a mentorship program where new directors are paired with experienced peer mentors that can best guide them in their development. How do we meld the needs identified by the education committee and the peer mentors to improve training at the state level?

The meeting concluded by setting the dates for the next training council for July 30, 2015 from 1:00 pm – 3:00 pm. In addition to the in-person attendance an Go-to-Meeting session will provide visual two way interaction between to participants in the room and those not able to attend in Columbus. At that time the group will begin the process of developing the new Training Committee’s mission, goals, composition, and make up to ensure adequate representation without encumbering the group with too many participants.

Susan Traylor Training Update – See Training and Exercise website for a complete list of upcoming courses.

Ohio EMA Training Current Course List –

<https://webeoc.ema.state.oh.us/TrainingAndExercise/courselist.aspx>

Lisa Jones Training Update - See Training and Exercise website for a complete list of upcoming courses.

We have eight upcoming ICS-300 courses, 11-ICS-400 and the following courses listed on the website for registration:

- PER-275 Law Enforcement Active Shooter Emergency Response - Delaware County
- AWR-122 Law Enforcement Prevention and Deterrence of Terrorist Acts
- MGT-409 Community Healthcare Planning and Response to Disasters
- MGT-323 Instructor Development Workshop
- L-965 Resource Unit Leader (RESL) Course
- L-970 Supply Unit Leader (SPUL)
- MGT-324 Campus Emergencies Prevention, Response and Recovery
- L962 Planning Section Chief (PSC)
- L146 Homeland Security Exercise and Evaluation Program (HSEEP)
- L-964 Situation Unit Leader (SITL)

General Training Discussion and round table

Note: please submit presenter ideas for the 2016 Spring Directors’ Conference to David Nunley dbnunley@dps.ohio.gov

Next Training Council Meeting

- **July 30, 2015 1:00 to 3:00 PM with a Bridge (F2F)**
 - **with GoToMeeting**
 - **Goals, Mission, Etc.**