

**Homeland Security Exercise and Evaluation Program (HSEEP)  
Training Course (L-146)  
Delivered by Ohio EMA/ Cuyahoga County Office of Emergency Management  
March 11-13, 2014**

**Course Description:**

This 3-day course is for individuals involved in exercise programs and/or exercise design, development, conduct, evaluation, and improvement planning. The Homeland Security Exercise and Evaluation Program (HSEEP) Training Course is an intermediate-level training course that incorporates exercise guidance and best practices from the HSEEP Volumes. Throughout the course, participants will learn about topics including exercise program management, design and development, conduct, evaluation, and improvement planning.



The HSEEP Training Course is an interactive course that allows participants to share personal lessons learned and best practices while gaining practical experience. In addition to the instructor led course presentations, the course includes small group activities, videos, group discussions, and introductions to HSEEP and capabilities-based planning (e.g., TCL, UTL, transition to Core Capabilities). This blended approach will give participants hands-on experience that readily translates to real-world exercise responsibilities. Activities include creating exercise documentation, conducting exercise planning conferences and briefings, and practicing exercise evaluation. There will be 2.5 CEUs awarded upon successful completion of this course.

**Course Date:** March 11-13, 2014

**Application Deadline:** February 21, 2014

**Time of Course:** 7:30-8:00 AM Registration on Day 1.  
Course time: 8:00 AM-5:00 PM.

**Location:** UH Bedford Medical Center (Medical Office Building)  
88 Center Street (Basement Conference RM 1)  
Bedford, OH 44146

**Mandatory Prerequisite:**

IS-120.A: *An Introduction to Exercises*- <http://training.fema.gov/EMIWeb/IS/IS120A.asp>

**Note: A copy of the IS-120.A certificate of completion MUST be turned in the first day of the course.**

**Enrollment**

Students will need to enroll via the Ohio EMA Training website: <http://ema.ohio.gov/Training.aspx> **Enrollments are not necessarily approved based on the order of receipt.** Applicants will be notified via a confirmation letter/e-mail in regards to their enrollment status after the registration deadline. Students experiencing registration difficulties should call Ohio EMA Training at (614)799-3824/3677 for assistance with registration.

**NOTE: COFFEE AND LUNCH WILL BE PROVIDED BY THE UH BEDFORD MEDICAL CENTER. NO OTHER MEALS, LODGING OR LODGING REIMBURSEMENT WILL BE PROVIDED FOR THIS COURSE.**

You can check your enrollment status via the Ohio EMA Training website: <http://ema.ohio.gov/Training.aspx>

**State of Ohio Point of Contact:**

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**Cuyahoga County Point of Contact:**

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