

- Bureau of Motor Vehicles
- **Emergency Management Agency**
- Emergency Medical Services
- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio Investigative Unit
- Ohio State Highway Patrol



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## POLICY STATEMENT 2015 (3)

**To:** Ohio EMA Preparedness Grants Sub-recipients

**From:** Sima Merick, Interim Executive Director 

**Date:** January 16, 2015

**Subject:** Policy Statement Regarding Sub-Recipient Quarterly Reporting

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### Policy Statement

Sub-recipients are required to submit quarterly performance reports to the Ohio EMA Preparedness Grants and Fiscal Branch within 30 days after the end of a federal quarter. The report must be on the prescribed form provided by Ohio EMA. Failure to submit the report timely will result in suspension of funds until submission of the report occurs.

### Effective Date

This policy is officially effective as of January 1, 2015 and applies to all open preparedness grant programs.

### Mission Statement

*"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."*