



The Grants Gazette

Ohio EMA's Preparedness Grants Updates

September 2012

Issue 8

Spotlight of the Month

EQUIPMENT – CHANGE IN OWNERSHIP

The sub-grantee first needs to decide if they are keeping ownership of equipment or transferring to local jurisdictions.

In accordance with OMB A-133, when ownership of equipment is transferred from the sub-grantee fiscal agent to another agency, an equipment transfer, release form, and/or a Memorandum of Understanding (MOU) for equipment transfer should be executed. This document should be reviewed and given final approval by your local prosecutor's office.

At a minimum, the transfer document must include:

- ◆ CFDA Number
- ◆ Federal Agency
- ◆ Grant Number
- ◆ Specific Equipment
- ◆ Cost of Equipment
- ◆ Contact Information for a Primary Point of Contact
- ◆ Transferring and Receiving Agency Information
- ◆ Grant Guidelines

It is important that the sub-grantee retains a signed transfer document to verify who has actual possession and responsibility for the maintenance and repair, federal reporting and tracking of equipment. When transferring ownership, the sub-grantee is still responsible for tracking equipment (bi-annually inventory equipment) through the lifetime of the grant cycle.

Compliance Tip of the Month

Termination of Convenience Reference 44 CFR Part 13.44

Either the State or the sub-grantee may terminate the grant with "written" notice of intent to cancel or terminate.

Grant termination may be imposed for any of the following reasons:

- ◆ Failure to comply with the requirements or statutory objectives of federal law.
- ◆ Failure to make satisfactory progress toward goals or objectives.
- ◆ Failure to follow grant agreement requirements or guidance.
- ◆ Failure to submit required reports.
- ◆ Filing a false certification on any report or document.

The sub-grantee will be paid the necessary and allowable costs incurred through the date of termination.

If a sub-grantee contracts for supplies or services, the sub-grantee should consider adding similar language to their contracts.

Important Dates

FY 2011 19th Year HMEP performance period ends September 30, 2012. All reimbursement requests must be submitted to Kathleen Nelson, Grants Administrator **NLT October 6, 2012**.

HSGP Grant Expenditures

As of September 24, 2012

Grant	Award	Expended	Remaining
FY 2009	\$42,082,519	35,577,605	\$6,504,914
FY 2010	\$40,769,989	10,159,013	\$30,610,976
FY 2011	\$20,499,771	767,017	\$19,732,754