

TAB C – REPORTING DAMAGES (FORMS)

PUBLIC DAMAGE SECTION

Public damages are those costs and damages incurred by state (agencies and universities) and local governments (townships, cities, counties, villages, schools and special districts) and certain private non-profit organizations. In estimating costs for work completed and work to be completed, include use of your own forces, mutual aid and contractual services. Only those costs/damages that are a DIRECT result of the disaster should be recorded on this form.

In the event a joint Federal/State preliminary assessment is conducted to determine the need for Federal assistance, additional information concerning public damages is required. You should refer to the **Damage Assessment Guide**, August, 1995, developed and distributed by the Ohio EMA for additional guidance.

BLOCK A: DEBRIS CLEARANCE - Enter costs incurred/projected for debris removal from public property. Do not include debris removal estimates from private property, unless government forces would normally have a legal responsibility to do so (i.e. debris brought to the curbside). Include actual and estimated costs to remove debris from public roads and streets within your jurisdiction. Do not include regular time incurred for your own employees in your costs.

BLOCK B: PROTECTIVE MEASURES – Protective measures include the cost of search and rescue and actions taken by entities to reduce the threat to public health and safety as a direct result of the disaster. Costs for sandbagging and other flood protective actions, barricades and signs, overtime associated with police and fire and temporary repairs should be recorded in this block.

BLOCK C: ROAD SYSTEMS – Enter the actual/estimated cost to return the following public property, which may have been damaged or destroyed by this disaster, to its pre-disaster condition: the type and number of miles of roads receiving damage; the number of bridges and culverts destroyed or damaged; damage to the rights-of-way, curbs, sidewalks, street lights, and gutters. Indicate whether access problems still exist.

BLOCK D: WATER CONTROL FACILITIES – Flood control, drainage, and irrigation facilities which are owned, operated, controlled, or maintained by a local unit of government, and which received damage due to the disaster are recorded in this block.

BLOCK E: PUBLIC AND PRIVATE NON PROFIT BUILDINGS, FACILITIES, AND EQUIPMENT (INCLUDING SCHOOLS AND UNIVERSITIES) – Enter the number of destroyed or damaged facilities and the estimated repair cost. This could also include any equipment directly damaged by the disaster (not those damaged during the response. Include an estimate of existing insurance coverage.

BLOCK F: PUBLIC UTILITIES – Enter all costs as appropriate for damages to publicly or privately non profit owned utilities and utility systems. These costs can be both

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emergency repairs and/or projected costs of permanent replacement, if necessary. Include the estimated insurance coverage.

BLOCK G: PARKS AND RECREATIONAL – Enter all costs as appropriate for damages to parks and recreational facilities.

BLOCK H: COMMUNITY BUDGET INFORMATION – Please include the requested budget information.

PRIVATE DAMAGE SECTION

BLOCK I: INDIVIDUAL – List the number of structures (primary residences including mobile homes) which were destroyed or received major or minor damage from the disaster. Do not report secondary homes (i.e. vacation homes) in this block. Report them separately under comments.

Please utilize the following definitions in categorizing the type of damage:

Destroyed: Totally uninhabitable; beyond repair. If a local ordinance prohibits the issuance of a permit for repairs to a structure damaged beyond a certain degree, that structure should be included in this section.

Major Damage: The structural damage is such that the occupant cannot repair the structure within thirty (30) days; uninhabitable without major structural repairs. NOTE: Water above the floor of a mobile home for any significant length of time generally causes major damage, even though some occupants may choose to move back in.

Minor Damage: The structure is livable; can be repaired within a thirty (30) day time period.

Affected Damage: Livable; repairable with cosmetic damage.

BLOCK J: BUSINESS/INDUSTRY- Furnish the number of businesses and industries destroyed or with major and minor damage as defined under **BLOCK I**. You need to supply the insurance coverage information and any significant information concerning the impact of the damage, such as the number of persons unemployed because of the damages and an estimate of the duration of that unemployment.

BLOCK K: AGRICULTURAL – The information provided here concerns losses to operating farms. In this block, document the number of service buildings, machinery and equipment, crops and livestock which were destroyed or received major or minor damage. This information is shared with the Ohio Department of Agriculture.

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BLOCK L: OTHER INFORMATION - Provide an estimate or actual number of deaths, injuries, and persons hospitalized as a result of the disaster. If you have confirmed the numbers, place a “C” after the figure.

BLOCK M: ADDITIONAL DISASTER INFORMATION- This additional information assists FEMA in determining the needs of the community.

GENERAL COMMENTS

Be sure to utilize the Comments Section of this form. Additional information which may substantiate the need for assistance should be provided in this space.

Keep all notes and supporting documentation as a basis for completion of this form.

Nov 2010