

Plan Development Guidance Materials

State of Ohio's Plan Development and Review Guidance for Local Emergency Operations Plans.

- This guidance document was prepared to assist in the development and maintenance of local EOPs, to outline the planning process, and to set a standard for planning elements that should be addressed in a local jurisdiction's EOP.
- This guidance supplements the guidance found in FEMA's Comprehensive Preparedness Guide 101 (CPG 101), Developing and Maintaining Emergency Operations Plans, Version 2.0, November 2010.
- Local EMAs should use both documents for guidance in the development and subsequent revisions of their EOP.

<http://www.ema.ohio.gov/Documents/pdfs/PDRG%20Full%20Document%20w%20Checklist%200150127.pdf>

Plan Development and Review Guidance Checklist

- The Plan Development and Review Guidance Checklist is intended to be used as a tool to assist in the ongoing, incremental development, review and update of county EOPs and associated plans.
- The Checklist is not the basis for Ohio EMA's county EOP review process; however, a completed Checklist could provide valuable points of discussion during the plan review process.
- The Checklist is comprehensive – It is designed to encompass a broad range of planning considerations and to assist jurisdictions to respond effectively before, during, and after an emergency or disaster.
- Jurisdictions do not need to address all of the Checklist elements in their plans, but they should address the Checklist's planning elements that will allow their EOP to effectively address their identified hazards.
- The EOP should be in a continuous development process, and the Checklist is a tool that could take several plan development cycles to fully address.
- It is critical for jurisdictions to continually engage their local planning partners in the EOP development and update process. Using the Checklist as a plan development guide will ensure that key planning elements are addressed and will assist in the identification of response gaps.

[http://www.ema.ohio.gov/Documents/Ohio_EOP/EOP%20Development%20and%20Review%20Checklist%20\(PDRC\)%20-%20Final%20-%202015.docx](http://www.ema.ohio.gov/Documents/Ohio_EOP/EOP%20Development%20and%20Review%20Checklist%20(PDRC)%20-%20Final%20-%202015.docx)

Additional Plan Development Guidance Materials

Additional plan development guidance materials can be accessed from the Ohio EMA website at:

<http://www.ema.ohio.gov/LocalEOP.aspx>

- The Local Plan Development Guidance sub-tab at this link is a detailed resource for plan development guidance.