

# ORS TAC MINUTES

Department of Public Safety  
1970 W. Broad St.  
Columbus, OH 43223

**Date:** 4/5/11  
**TAC:** K-9  
**From:** Pam Gibson

**File Number:**  
**Approved:**



- I. **Attendees:** See attached sign in sheet.
- II. **Summary:** The application process has greatly improved and is working as intended. The applications are sent to the Ohio EMA office; Jim Dwertman, reviews, and then alerts Deana Hudgins and Sandy Lesko of those applicants. They take the applicants' contact information and one of the two contacts each applicant. This is just to confirm the receipt of the application and/or any questions they may have. The applicant is then given Deana's and Sandy's number for further questions/concerns. Jim then provides the submitted applications at the TAC meeting. Deana and Julia Potter met with one of the Miami County Communications Center (MCCC) Dispatcher concerning the K-9 database. They realized there was some miscommunication on the purpose and intent of the K-9 database. Since then the TAC has created a new procedure when it comes to requests for K-9 resources. A request for K-9 resources will come into the MCCC. The MCCC will contact a coordinator. The primary coordinator has been assigned to Deana with Sandy as the backup.

The following information will be gathered:

- Current contact information of the requesting agency's Point of Contact (POC) and coordinator
- Disciplines needed (this will be deciphered by the coordinator) based on the issue

Deana will contact the MCCC Supervisors to go over these newly adopted procedures.

ID badges: Ken brought in a sample and the group decided the badges would contain the following information:

- |                   |  |
|-------------------|--|
| Name of handler   | K-9's breed and discipline(s)              |
| Agency of handler | H.S. Region they are in                    |
| County            | Each id card will expire annually on 12/31 |

Ken Folsum, Geauga County EMA, is then given the photos from the applications; he then creates the id cards and mails them directly to each applicant. He then emails Sandy to make her aware of what ID cards are being sent out. Sandy will contact each applicant to let them know the ID cards will be in the mail. Deana will contact applicants and let them know if their applications have been approved or not and why.

Funding was found via the Citizen Corp Grant Program, which will be passed through the Geauga County EMA office to the K-9 TAC. The plan and desire is to have K-9 resources under the Ohio Citizen Corp Council-volunteers registering in their database.

A website is being developed by Ohio EMA for all of the various TACs. Each TAC will be responsible for keeping the information updated. Deana will be updating the K-9 TAC application and instructions. The other items that were suggested to be added to the website were:

- |                          |                                     |
|--------------------------|-------------------------------------|
| Meetings & agendas       | FAQs section                        |
| K-9 App & instructions   | Training requirements and offerings |
| Coordinator contact info | Certification locations & dates     |

Map that depicts where the statewide civilian resources are located to include each POC's contact info

It was also suggested that we create a way for applicants to pose a question from within the website that would generate an email and be routed to Deana and Sandy to answer.

FYI.....Mr. Raphael Martinez will no longer be representing ATF within this TAC. He is moving on to a warmer climate to take a job managing the border control agents in New Mexico. Please welcome his replacement, Mr. Dudely Salmon of Indiana.

Processing of applications on 3.28.11:

Approved: Teresa Jones K-9 Eika  
For tracking, cadaver land and article search

Approved: Willis Rosch K-9 Jordan  
For area search

Not Approved: Willis Rosch K-9 Cirka  
Due to K-9 certification being out of date per NIMS

III. **Action Items:** Deana will be following up with MCCC and Jim Richard Lusk, ODNR, will be checking with his agency to see if ODNR Dispatcher can begin taking the requests and dispatching K-9 Resources. Their Dispatchers are on duty 24/7 and in the Ohio EMA building.

Application review

Website update

IV. **Next Meeting:** is scheduled for **June6, 2011**, in **room 104**, from **10-noon**, at 2855 W. Dublin-Granville Rd. Columbus, Ohio 43235.

Respectfully,

Submitted by:

Pam Gibson

Attachments: Sign in sheet and Ohio Homeland Security regional mapping.